

## DIRECTORATE OF DISTANCE EDUCATION

Minutes of the 4<sup>th</sup> CIQA meeting held on 26-05-2023 at 12.30 p.m. in the Committee Room (adjacent to the office of Registrar) to consider the Centre for Internal Quality Assurance (CIQA) report of the Directorate of Distance Education for the session 2020-21 and 2021-22, to be submitted to DEB-UGC, New Delhi:

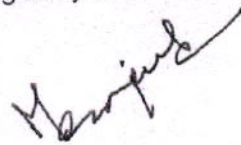
### Members Present

1. Prof. Som Nath Sachdeva, Vice-Chancellor (in the Chair)
2. Prof. Dinesh Kumar, Head, IQAC
3. Dr. Sanjeev Sharma, Registrar
4. Prof. Kuldip Bansal, Director, DDE, G.J.U. S. & T., Hisar (online)
5. Dr. Nasib Singh Gill, Director, CDOE, M.D.U., Rohtak (online)
6. Dr. Ankeshwer Prakash, Controller of Examination-II
7. Dr. (Ms) Geetika Sandhu, Assistant Professor in English, DDE
8. Mrs. Meenakshi Chahal, Assistant Professor in Education/English, DDE
9. Dr. (Ms) Kushwinder Kaur, Assistant Professor in Economics, DDE
10. Dr. Jyotsna Gupta, CIQA Internal Committee, Convener, DDE, Special Invitee
11. Dr. Manju Sharma, CIQA Internal Committee Member, DDE, Special Invitee
12. Prof. Manjula Chaudhary, Director, DDE as Member Secretary.

The Director, DDE welcomed all the committee members and briefed about the compiled Reports of Centre for Internal Quality Assurance (CIQA) for the sessions 2020-21 and 2021-22 to be approved for uploading on the website of DEB-UGC, New Delhi. She also mentioned the attempts for quality improvement and to make DDE, KUK platform more accessible for the students with a vision to reach the unreached.

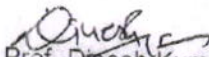
After detailed deliberations, the committee approved the reports. It recommended and suggested the following for quality enhancement of DDE:

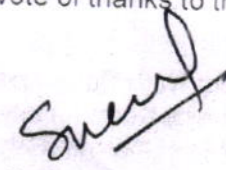
1. Providing a Grievances Redressal Mechanism by establishing a Grievance Redressal Cell and a link on DDE-KUK website to receive and resolve the grievances. Enquiry system in DDE shall be strengthened for quality student support;
2. Develop a Feedback system for stockholders;
3. Emphasis shall be laid on improving print quality of prospectus /study material and Study material should be dispatched well in time;
4. Learning material should be made available in Integrated University Management System (IUMS);
5. Result of DDE students should be declared in time;
6. Programme Project Report (PPR) should be placed before CIQA;
7. CIQA meetings should be held regularly and at least twice in a year;

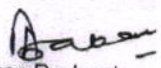


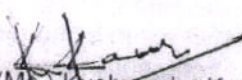
8. Consistent efforts shall be made for all round quality improvement of the experience;
9. DDE shall focus on 2-3 unique practices to be developed as best practices.


The meeting ended with a vote of thanks to the Chair.

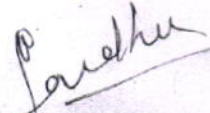
  
Prof. Dimesh Kumar  
Head, IQAC  
K.U.K.

  
Dr. Sanjeev Kumar  
Registrar  
K.U.K.

  
Dr. Aneshwer Prakash  
Controller of Examination-  
K.U.K.

  
Dr. (Ms.) Kushwinder Kaur  
Asst. Professor in Economics,  
DDE

  
Mrs. Meenakshi Chahal  
Asst. Professor in Edu./Eng.  
DDE

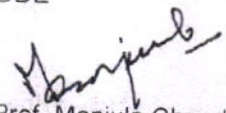
  
Dr. (Ms.) Geetika Sandhu  
Associate Professor in Eng  
DDE

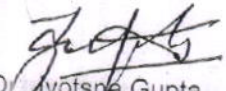
(online)

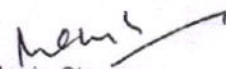
(online)

Prof. Kuldip Bansal  
Director, DDE  
G J.U. S & T., Hisar

Prof. Nasib Singh Gill  
Director, CDOE  
M.D.U. Rohtak

  
Prof. Manjula Chaudhary  
Director, DDE &  
**Member Secretary**

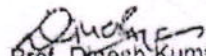
  
Dr. Jyotsna Gupta  
Assistant Professor in Lib. & Inf.  
Sc., DDE

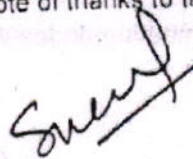
  
Dr. Manju Sharma  
Assistant Professor in  
Environment Education

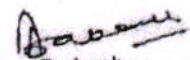
8. Consistent efforts shall be made for all round quality improvement of learner experience;


9. DDE shall focus on 2-3 unique practices to be developed as best practices


The meeting ended with a vote of thanks to the Chair.

  
Prof. Dinesh Kumar  
Head, IQAC  
K.U.K.

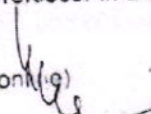
  
Dr. Sanjeev Kumar  
Registrar  
K.U.K.

  
Dr. Ankeshwar Prakash  
Controller of Examination-II  
K.U.K.


  
Dr. (Ms.) Kushwinder Kaur  
Asst. Professor in Economics,  
DDE

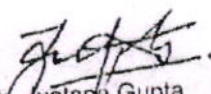
  
Mrs Meenakshi Chahal  
Asst. Professor in Edu./Eng  
DDE

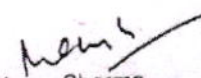
Dr (Ms.) Geetika Sandhu  
Associate Professor in English  
DDE

  
(online)  
Prof. Kuldip Bansal  
Director, DDE  
G.J.U. S & T., Hisar

(online)  
Prof. Nasib Singh Gill  
Director, CDOE  
M.D.U. Rohtak

  
Prof. Manjula Chaudhary  
Director, DDE &  
Member Secretary

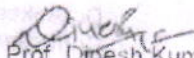
  
Dr. Ayotsna Gupta  
Assistant Professor in Lib. & Inf.  
Sc., DDE

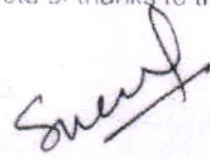
  
Dr. Manju Sharma  
Assistant Professor in  
Environment Education

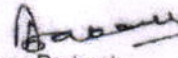
8 Consistent efforts shall be made for all round quality improvement of learner experience.

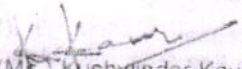
9 DDE shall focus on 2-3 unique practices to be developed as best practices.


The meeting ended with a vote of thanks to the Chair.

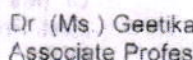
  
Prof. Dinesh Kumar  
Head, IQAC  
K.U.K.

  
Dr. Sanjeev Kumar  
Registrar  
K.U.K.

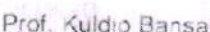
  
Dr. Ankeshwer Prakash  
Controller of Examination-II  
K.U.K.

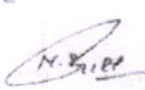
  
Dr. (Ms.) Pushwinder Kaur  
Asst. Professor in Economics,  
DDE

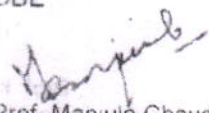
  
Mrs. Meenakshi Chahal  
Asst. Professor in Edu./Eng  
DDE

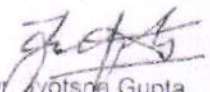
  
Dr. (Ms.) Geetika Sandhu  
Associate Professor in English  
DDE

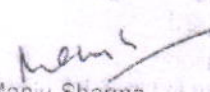
online)

  
Prof. Kuldip Bansal  
Director, DDE  
G.J.U. S & T., Hisar

  
Prof. Nasib Singh Gill  
Director, CDOE  
M.D.U. Rohtak

  
Prof. Manjula Chaudhary  
Director, DDE &  
Member Secretary

  
Dr. Jyotsna Gupta  
Assistant Professor in Lib & Inf.  
Sc., DDE

  
Dr. Manju Sharma  
Assistant Professor in  
Environment Education