Revision Paper (2016-17)

Class-B.Com-I

Subject: Basics of Computer (Theory)

Paper-BC-106

Time: 3 Hours   Maximum Marks: 60

Note: Attempt any five questions. All questions carry equal marks.

1. Make a block diagram of Computer and explain its essential parts.

2. Explain various input and output devices used with computer system.

3. (a) Differentiate between primary memory and secondary memory.

(b) Differentiate between mainframe and mini computer.

4. Define software. Differentiate between system software and application software.

5. Write features of MS-Word. Using MS-Word, explain the following:

(a) Spell checking

(b) Paragraph alignment

6. (a) What do you understand by toolbar? Discuss.

(b) What is Recycle Bin? Explain.

7. What is Spreadsheet? Explain major features and components of Excel Windows.

8. Differentiate between the following:

(a) CUI and GUI.

(b) Single user and Multi user operating system.