

Revision Paper (2023-24)

Class-B.Com-II

Subject: Human Resource Management

Paper-BC-205 (ii)

Time: 3 Hours

Maximum Marks: 80

Note: Attempt five questions in all, selecting at least one question but not more than two questions from any unit. All questions carry equal marks.

UNIT-I

1. What do you mean by human resource management? Explain its nature and importance. Also distinguish personnel management and human resource management.
2. What is human resource planning? Explain the steps involved in human resource planning process.
3. What is job analysis? Explain the various methods of job analysis.

UNIT-II

4. Define recruitment. Explain the process and various sources of recruitment.
5. What is career planning? Explain its objectives and importance.
6. What do you mean by training? Explain briefly the various methods of training of personnel.
7. What is meant by performance appraisal? Explain modern methods and process of performance appraisal.

UNIT-III

8. Define promotion as a source of recruitment. Explain critically various basis of promotion.
9. What do you understand by wage and salary administration? Explain its principles and various factors affecting it.
10. Explain the concept of industrial relations. What are the causes of poor industrial relations and how we can improve it?