

# Directorate of Distance Education Kurukshetra University Kurukshetra 136 119

# SYLLABUS B.A. (GENERAL) PART – I Syllabus and Courses of Reading Session (2018-2019)

#### **INDEX** Sr. No Subject Page No. 1. English 2. Hindi (Compulsory) 4 3. Hindi (Elective) 6 4. Sanskrit (Compulsory) 8 5. Sanskrit (Elective) 10 6. History Option (i) History of India 12 Option (ii) History of Haryana 15 7. Political Science 18 8. Sociology 19 9. Public Administration 21 10. **Economics** 22 11. Punjabi (Elective) 25 12. Punjabi (Compulsory) 34 13. Mathematics BM 101 Algebra and Trignometry 36 BM 102 Calculus 38 BM 103 Vector Analysis and Geometry 39 14. **Environmental Studies** 41

# 1. English

## Scheme of Examination

Total: 100 Marks

Theory: 80 Marks

Internal Assessment:20

Time: 3 Hours

## Instructions to the Paper Setter and the Students:

Note: All questions are compulsory. Marks have been indicated after each question.

- Q.1. This question will consist of two comprehension passages one from each text book followed by five questions. The students will be required to attempt both the passages.

  5x2=10
- Q.2. This question will be short answer type based on the chapters in the text books. The students shall answer any six out of the given ten short questions evenly spread over both the text books (in about 30 words each).

6x3 = 18

- Q.3. Long answer type questions to be answered in about 200 words-
  - (a) One question with internal choice on Literature and Language-I.
  - (b) One question with internal choice on Literature and Language-II.

10+10=20

Q.4. The question will be base on phonetic transcription given in the chapters in the text books. The students shall transcribe five words out of the given eight.

(For blind candidates only):- Word meaning of the words in glossary given at the end of the chapters. The students will be required to give meaning of any five words out of given seven words.

5

Q.5. Do as directed (Topics based on the grammar as given in the text books: Articles, Prepositions, Adverbs, Adjectives, Conjunctions, Tenses, Subject verb Agreement, Voice, Reported Speech).

The student will be required to attempt any twenty out of the given twenty five.

Note: Questions will be based on the exercises but not from the exercises as such.

Q.6. The students shall write one paragraph (in about 200 words) on any one of the four topics given.

# 2. हिन्दी (अनिवार्य)

पूर्णांक : 80

आन्तरिक मूल्यांकन : 20

समय : 3 घण्टे

## पाठ्य पुस्तक

- 1. 'काव्य शिखर' महर्षि दयानन्द विश्वविद्यालय, रोहतक।
- 2. 'गद्य-शिखर' नामक गद्य-संकलन कुरुक्षेत्र विश्वविद्यालय कुरुक्षेत्र, जिसमें पाँच कहानियाँ और पाँच निबन्ध संकलित होंगे।

## निर्देश:

 पहला प्रश्न 'कृाव्य शिखर' नामक काव्य संग्रह से व्याख्या के रूप में होगा। पाठ्यपुस्तक में निर्धारित कवियों में से किन्हीं चार कवियों की चार व्याख्याएँ पूछी जाएँगी। परीक्षार्थियों को उनमें से किन्हीं दो की सप्रसंग व्याख्या करनी होगी। प्रत्येक व्याख्या 6+6 अंकों की होगी और पूरा प्रश्न 12 अंकों का होगा।

- 2. किन्हीं दो कवियों का साहित्यिक परिचय पूछा जायेगा, जिनमें से परीक्षार्थियों को एक का उत्तर देना होगा। इस प्रश्न के लिए 7 अंक निर्धारित हैं।
- उ. निर्धारित कवियों में किन्हीं दो पर 'अनुशीलनी' में से दो आलोचनात्मक प्रश्न पूछे जायेंगे। परीक्षार्थियों को किसी एक का उत्तर देना होगा। इस प्रश्न के लिए 8 अंक निर्धारित हैं।
- 4. लघुत्तरी प्रश्न दुतपाठ में निर्धारित चार किवयों (अमीर खुसरो, विद्यापित, भूषण, घनानन्द) पर पाठ्यपुस्तक की 'अनुशीलनी' में से ही एक—एक प्रश्न अर्थात् चार प्रश्न पूछे जायेंगे, जिनमें से परीक्षार्थियों को किन्हीं दो प्रश्नों के संक्षिप्त (प्रत्येक लगभग 250 शब्दों में) उत्तर देने होंगे। प्रश्न परिचयात्मक प्रकृति के होंगे। प्रत्येक प्रश्न 4+4 अंकों का होगा और पूरा प्रश्न 8 अंकों का होगा।
- 5. निर्धारित पाठ्यपुस्तक 'गद्य-शिखर' में संकलित निबन्धों और कहानियों में से व्याख्या के लिए दो—दो अवतरण दिये जायेंगे, जिनमें से परीक्षार्थियों को प्रत्येक से एक—एक अवतरण की सप्रसंग व्याख्या करनी होगी। प्रत्येक व्याख्या 6+6 अंकों की होगी और पूरा प्रश्न 12 अंकों का होगा।
- 6. निर्धारित कहानियों और निबन्धकारों में से एक—एक का साहित्यिक परिचय पूछा जायेगा, जिनमें से परीक्षार्थियों को किसी एक का उत्तर देना होगा। इस प्रश्न के लिए 7 अंक निर्धारित हैं।
- 7. निर्धारित लेखकों में से किन्हीं दो पर 'अनुशीलनी' में से दो आलोचनात्मक प्रश्न पूछे जायेंगे। परीक्षार्थियों को किसी एक का उत्तर देना होगा। इस प्रश्न के लिए 8 अंक निर्धारित हैं।
- 8. लघुत्तरी प्रश्न दुतपाठ में निर्धारित दो कहानीकारों (मोहन राकेश और मालती जोशी) 'और दो निबन्धकारों (महावीरप्रसाद द्विवेदी और सरदार पूर्णसिंह) पर पाठ्यपुस्तक की 'अनुशीलनी' में से एक—एक अर्थात् 4 प्रश्न पूछे जायेंगे, जिनमें से परीक्षार्थियों को किन्हीं दो प्रश्नों के संक्षिप्त (प्रत्येक लगभग 250 शब्दों में), उत्तर देने होंगे। प्रश्न परिचयात्मक प्रकृति के होंगे। प्रत्येक प्रश्न 4+4 अंकों का होगा और पूरा प्रश्न 8 अंकों का होगा।
- 9. अन्तिम प्रश्न व्याकरण का होगा, जिसके लिए दस अंक निर्धारित हैं। इसके अंतर्गत

वर्तनी, पर्याय, विलोम, लोकोक्ति और मुहावरे, वाक्य के लिए एक शब्द निर्धारित है। इसमें दस अनिवार्य वस्तुनिष्ठ प्रश्न होंगे। प्रत्येक प्रश्न के लिए चार विकल्प होंगे, जिनमें से एक शुद्ध उत्तर देना होगा।

# 3. हिन्दी (ऐच्छिक)

पूर्णांक: 80

आन्तरिक मूल्यांकन : 20

समय: 3 घण्टे

1. काव्य (25 अंक)

निर्धारित पाठ्यपुस्तक 'पद्य गंगा' से सप्रसंग व्याख्या के लिए प्राचीन कविता में से चार पद्यांश दिए जायेंगे, जिनमें से दो की व्याख्या करनी होगी। 5–5 के हिसाब से दोनों व्याख्याएं 10 अंकों की होंगी। 'अनुशीलनी' में से प्राचीन कविता सम्बन्धी पूछे गये चार समीक्षात्मक प्रश्नों में से दो के उत्तर देने होंगे। 5–5 के हिसाब से दोनों प्रश्न 10 अंकों के होंगे। निर्धारित प्राचीन कवियों में से दो—तीन कवि दिए जायेंगे, जिसमें से किसी एक का साहित्यिक परिचय लिखना होगा। यह प्रश्न पाँच अंकों का होगा।

2. गद्य (16 अंक)

निर्धारित पाठ्यपुस्तक 'गद्य गंगा' से सप्रसंग व्याख्या के लिए चार गद्यांशों में से किन्हीं दो की व्याख्या लिखनी होगी। 5—5 के हिसाब से दोनों व्याख्याएं 10 अंकों की होंगी। 'अनुशीलनी' में से दो समीक्षात्मक प्रश्न दिए जायेंगे, जिसमें से किसी एक का उत्तर देना होगा। यह प्रश्न 6 अंकों का होगा।

3. निबन्ध-लेखन (8 अंक)

दिए गए सात—आठ सांस्कृतिक, साहित्यिक एवं सामाजिक विषयों में से किसी एक पर लगभग चार पृष्ठों का निबन्ध लिखना होगा। 4. B-G

(4×2 = 8 अंक)

पाठ्यक्रम में निर्धारित निम्नलिखित दस छन्दों में से पूछे गये चार छन्दों में से दो के लक्षण और उदाहरण लिखने होंगे:-

(क) मात्रिक शब्द:

दोहा, सोरठा, चौपाई, गीतिका, हरिगीतिका, रोला, बरवै,

कुण्डलियाँ, छप्पय, चतुष्पदी

(ख) वर्णिक छन्द:

मालिनी, वंशस्थ, मंदाक्रान्ता, इन्द्रवजा, उपेन्द्रवजा,

वसन्ततिलका, घनाक्षरी, द्रतविलम्बित, भुजंगप्रयात,

शार्दूलविक्रीड़ित।

5. अलंकार

(4×2=8 3i क)

पाठ्यक्रम में निर्धारित निम्नलिखित बीस अंलकारों में से पूछे गये चार—चार अलंकारों में से किन्हीं दो के लक्षण—उदाहरण लिखने होंगे — अनुप्रास, यमक, श्लेष, वक्रोक्ति, उपमा, रूपक, उत्प्रेक्षा, अपह्नुति, परिसंख्या, स्वभावोक्ति, अतिशयोक्ति, विभावना, अन्योक्ति, अर्थान्तरन्यास, असंगति, भ्रान्तिमान, सन्देह, उदाहरण, दीपक, परिकर = 20

6. हिन्दी साहित्य का इतिहास (आदिकाल) (8 अंक) हिन्दी साहित्य के आदिकाल के अन्तर्गत निर्धारित पाँच प्रश्नों—हिन्दी साहित्योतिहास का काल विभाजन, आदिकाल का नामकरण, आदिकाल की परिस्थितियाँ, आदिकालीन काव्य की सामान्य प्रवृतियाँ, पृथ्वीराज रासो की प्रामाणिकता में से दो प्रश्न पूछे जायेंगे, जिनमें से एक का उत्तर देना होगा, जिसके लिए 8 अंक निर्धारित हैं।

7. वस्तुनिष्ठ प्रश्न (7 अंक) दोनों पाट्यपुस्तकों पर आधारित सात वस्तुनिष्ठ प्रश्न पूछे जायेंगे। प्रत्येक प्रश्न एक अंक का होगा। इस प्रश्न में कोई विकल्प नहीं होगा।

## पाठ्यग्रंथ

 पद्य-गंगा कुरुक्षेत्र विश्वविद्यालय प्रकाशन (निर्धारित कवि-कबीर, जायसी, तुलसी, सूर, मीरा, बिहारी, घनानन्द)

2. गद्य-गंगा

महर्षि दयानन्द विश्वविद्यालय प्रकाशन

#### सहायक ग्रंथ:

डॉ॰ चमनलाल गुप्त प्रतियोगात्मक निबन्ध संचय, मिनर्वा बुक हाऊस, शिमला। तनसुखराम गुप्त निबन्ध-सौरभ, सूर्यभारती प्रकाशन, दिल्ली। रस, अलंकार, पिंगल, विनोद पुस्तक मन्दिर, आगरा। डॉ॰ शम्भुनाथ पाण्डेय विश्वंभर मानव रस, छन्द, अलंकार, लोकभारती प्रकाशन, इलाहाबाद। डॉ॰ कन्हैया सिंह काव्यांग-कौमुदी, विश्वविद्यालय प्रकाशन, वाराणसी। काव्यांग दीपिका, सरस्वती हाऊस, चावड़ी बाजार, दिल्ली। डॉ॰ रामपत यादव डॉ॰ मीरा गौतम सूर की भक्ति, युगमार्ग प्रकाशन, चण्डीगढ़। डॉ॰ मीरा गौतम हिन्दी भक्ति काव्य, निर्मल पब्लिकेशन्स, दिल्ली। डॉ॰ नरेश मिश्र अलंकार प्रदीप निर्मल पब्लिकेशन, दिल्ली ।

# 4. संस्कृतम् (अनिवार्य)

कुल अंक : 80

आन्तरिक मूल्यांकन : 20

समय: 3 घण्टे

घटक — I:	संस्कृत-चयनिका (कुरुक्षेत्र विश्वविद्यालय प्रकाशन)		
Service Control of French	पद्यभा	ग : 1—12 पाठ ।	(16 अंक)
घटक — II:	संस्कृ	कृत-चयनिका –	
	गद्यभा	ग : 1-18 पाठ।	(16 अंक)
घटक-Ш:	संस्कृ	त–व्याकरण	(16 अंक)
	(ক)	शब्द-रूप : बालक, कवि, साधु, पितृ, मातृ, प	कल, विद्वस्,
		शशिन्, राजन्, लता, नदी, सर्व, (तीनों लिंगों	में) अस्मद्,
		युष्मद्, तद् (तीनों लिंगों में) इदम् ।	(8 अंक)
	(ख)	धातु-रूपः भू, वद्, स्था, लभ, दा (यच्छ), प्रच्य	ह, गम्, पठ्,

अस्, कृ, श्रु, चुर् । (केंवल लट्, लोट्, लङ्, विधिलिंग, लृट् लकारों में)। (8 अंक)

घटक-IV:

- (क) स्वरसन्धि, व्यञ्जनसन्धि, एवं विसर्गसन्धि । (8 अंक)
- (ख) कारक तथा उपपद्विभक्तियों पर आधारित अनुवाद। (8 अंक)

## विशेष निर्देश -

- प्रश्न-पत्र अधिकतम 80 अंकों का होगा। 20 अंक आन्तरिक मूल्यांकन के लिये निर्धारित हैं।
- 2. प्रश्न-पृत्र में कुल पाँच प्रश्न दिये जाएँ। प्रत्येक प्रश्न 16 अंकों का होगा। प्रथम प्रश्न पाठ्यक्रम में निर्धारित चारों घटकों पर आधारित तथा अनिवार्य होगा। इसके अन्तर्गत लघु उत्तर वाले विकल्परिहत आठ (8)प्रश्न पूछे जाएँगे। प्रत्येक लघुत्तरात्मक प्रश्न दो (2) अंकों का होगा। शेष चार प्रश्नों में पाठ्यक्रम के प्रत्येक घटक से दो वैकल्पिक प्रश्न दिये जाएँगे। परीक्षार्थी को इनमें से प्रत्येक घटक के एक-एक प्रश्न का उत्तर लिखना होगा।
- 3. प्रश्न-पत्र हल करने का समय तीन (3) घण्टे होगा।

## प्रश्नपत्र-निर्माण के लिये निर्देशः

- प्रश्नपत्र में कुल पाँच (5) प्रश्न दिये जाएँ। प्रश्नपत्र के लिये कुल 80 अंक निर्धारित हैं। सभी प्रश्न समानांक होंगे अर्थात् प्रश्न सोलह (16) अंकों का होगा। प्रश्न-पत्र हल करने का समय तीन (3) घण्टे होगा।
- 2. प्रथम प्रश्न पाठ्यक्रम के चारों घटकों में से निर्धारित विषयों के आधार पर बनाया जाए। यह प्रश्न अनिवार्य होगा। इसके अन्तर्गत लघु उत्तर वाले विकल्परहित आठ (8) प्रश्न पूछे जाएँ। प्रत्येक लघुत्तरात्मक प्रश्न दो (2) अंकों का होगा।
- 3.. द्वितीय, तृतीय, चतुर्थ तथा पंञ्चम प्रश्न का निर्माण पाठ्यक्रम के क्रमशः प्रथम, द्वितीय, तृतीय तथा चतुर्थ घटक में निर्धारित विषय के आधार पर किया जाए। पाठ्यक्रम के प्रत्येक घटक से दो वैकल्पिक प्रश्न देकर परीक्षार्थी से प्रत्येक घटक से एक प्रश्न का उत्तर लिखने को कहा जाए।

# 5. संस्कृत (ऐच्छिक)

पूर्णांक: 80 आन्तरिक मूल्यांकन : 20 समय: 3 घण्टे (8 अंक) (16 3 ( ) (2×5=10 अंक) (6 अंक) (८ अंक)

घटक – І:

(क) श्रीमद्भगवद्गीता, द्वितीय अध्याय (दो श्लोकों का सरलार्थ)।

घटक - II:

# नीतिशतक (सम्पूर्ण): -

- (क) दो श्लोकों का सरलार्थ।
- (ख) एक सूक्ति की व्याख्या।

घटक-III:

## संस्कृत-व्याकरण

- (क) शब्द—रूप: राम, कवि, भानु, पितृ, लता, मित, नदी, धेनु, मातृ, फल, अस्मद्, युष्मद, सर्व, तद्, एतद्, एक, द्वि, त्रि। ('सर्व' से लेकर 'त्रि' तक तीनों लिंगों में ) (8 अंक)
- (ख) धातु—रूप: भू, हस्, नम्, गम्, अस्, हन्, कृ, नी, याच, पठ्, नश्, नृत्, प्रच्छ्, रूच्, हृ, भज्, पच्, (केवल लट्, लोट्, लङ्, विधिलिङ्, लृट् लकारों में) (8 अंक)

घटक-IV:

- (क) सन्धिः अच्सन्धिः हल्सन्धि एवं विसर्गसन्धि (8अंक)
- (ख) छन्दः अनुष्टुप्, आर्या, इन्द्रवजा, उपन्द्रेवजा, वंशस्थ, शिखरिणी, मन्दाक्रान्ता, वसन्ततिलका, शार्दूलविक्रीडित।

(8 अंक)

## विशेष निर्देश -

- प्रश्न-पत्र अधिकतम 80 अंकों का होगा। 20 अंक आन्तरिक मूल्यांकन के लिये निर्धारित हैं।
- 2. प्रश्न-पत्र में कुल पाँच प्रश्न दिये जाएँगे। प्रत्येक प्रश्न 16 अंकों का होगा। प्रथम प्रश्न पाठ्यक्रम में निर्धारित चारों घटकों पर आधारित तथा अनिवार्य होगा। इसके अन्तर्गत लघु उत्तर वाले विकल्परहित आठ (8) प्रश्न पूछे जाएँगे। प्रत्येक लघुत्तरात्मक प्रश्न दो (2) अंकों का होगा। शेष चार प्रश्नों में पाठ्यक्रम के प्रत्येक घटक से दो वैकल्पिक प्रश्न दिये जाएँगे। परीक्षार्थी को इनमें से प्रत्येक घटक के एक-एक प्रश्न का उत्तर लिखना होगा।
- 3. प्रश्न-पत्र हल करने का समय तीन (3) घण्टे होगा।

## प्रश्न पत्र-निर्माण के लिये निर्देश:

- प्रश्नपत्र में कुल पाँच (5) प्रश्न दिये जाएँ। प्रश्नपत्र के लिये कुल 80 अंक निर्धारित हैं। सभी प्रश्न समानांक होंगे अर्थात् प्रत्येक प्रश्न सोलह (16) अंकों का होगा। प्रश्न-पत्र हल करने का समय तीन (3) घण्टे होगा।
- 2. प्रथम प्रश्न पाठ्यक्रम के चारों घटकों में से निर्धारित विषयों के आधार पर बनाया जाए। यह प्रश्न अनिवार्य होगा। इसके अन्तर्गत लघु उत्तर वाले विकल्परहित आठ (8) प्रश्न पूछे जाएँ। प्रत्येक लघुत्तरात्मक प्रश्न दो (2) अंकों का होगा।
- 3. द्वितीय, तृतीय, चतुर्थ तथा पंञ्चम प्रश्न का निर्माण पाठ्यक्रम के क्रमशः प्रथम, द्वितीय, तृतीय तथा चतुर्थ घटक में निर्धारित विषय के आधार पर किया जाए। पाठ्यक्रम के प्रत्येक घटक से दो वैकल्पिक प्रश्न देकर परीक्षार्थी से प्रत्येक घटक से एक प्रश्न का उत्तर लिखने को कहा जाए।

## 6. History

#### Option - (i) History of India (From Earliest Times to 1526 A. D)

Maximum Marks:80

Internal Assessment:20

Time: 3 Hours

#### Note:

- 1. The question paper will consist of nine questions. The candidate shall attempt five questions in all. The Question No. 1 will be compulsory. The Candidate shall attempt four more questions selecting at least one from each Unit. Each question will carry 16 marks.
- 2. The Question No. 1 will be short-answer type containing four questions of equal marks (i.e. 4 marks each) spread over the whole syllabus.
- 3. The Map Question will be carrying 16 marks (10 for map work and 6 for explanatory note). For visually handicapped candidates, the part relating to the explanatory note will carry full marks.

#### Unit- I

Meaning and Scope of History; Sources of Ancient Indian History

Pre-historic Age: Hunter Gatherers

Concept of Neolithic: Origin of Agriculture System

Harappan Civilization: Origins, Extent, Town Planning, Economy, Society, Arts and

Political Organization.

Vedic Culture: Polity, Society, Religion and Literature

Social Institutions: Varna, Caste. Untouchability and Gender Relations

Emergence of State: Sixteen Mahajanpadas and the Rise of Magada Empire

Religious Movements: Buddhism and Jainism

#### Unit- II

Mauryan Empire: State, Administration and Economy; Ashoka's Dhamma- Nature

and Propagation; Mauryan Art and Architecture

Post-Mauryan Empires: Kushanas and Satvahanas

Gupta Empire: State, Administration, Agrarian and Land Revenue System, Urban

Centres Trade Society, Art and Architecture

Post-Gupta Period up to 750 AD: Pushyabhutis and Chalukyas,

Polity and Economy with special reference to Indian Feudalism (750-1206

AD): Pratiharas, Palas, Rashtrakutas and Cholas

Socio-Cultural Trends: Society, Culture and Literature during 600-1206 AD.

#### Unit-III

Invasions of Mahmud Ghaznavi and Muhammad Ghori: Causes of Success and Effects

Rise of Delhi Sultanate: Iltutmish, Balban, Ala-ud-din Khilji and Muhammad

Tughlaq, Bahmani and Vijaynagar Kingdoms

Fragmentation and Fall of Delhi Sultanate

Delhi Sultanate: Political and Administrative Institutions, Ruling Classes, Economic and Technological Developments during 1206-1526 A. D : Agriculture, Industry,

Trade and Commerce

Society and Culture: Bhakti and Sufi Movements; Art and Architecture

#### Unit -IV

Maps (India):

Important Sites of Harappan Civilization

Ashokan Empire: Extent, Pillars and Edicts

Extent of Kanishka's Empire

Extent of Harsha's Empire

Extent of Ala-ud-din Khilji's Empire

Suggested Reading:

Allchin, B. and / Allchin F.R. Rise of Civilization of India and Pakistan

(Delhi, Select Book Services Syndicate,

1983.)

Ashraf, K.M. Life and Conditions of the People of

Hindustan, (Delhi, 1965)

Basham, A.L. The Wonder That Was India (Mumbai, Rupa,

1971)

Brown, Percy Indian Architecture, Vol. -1 (Mumbai,

Taaporevala, 1984)

Burton, Stein History of India, Oxford, New Delhi, 1998

Burton, Stein Vijay Nagar, Cambridge, 1989

Chakrabarti D.K. India: An Archaeological History, Paleolithic

Beginnings to Early Historical Foundation

(Delhi, OUP, 1999)

Dani, A.H, Recent Archaeological Discovers in Pakistan

(Paris, UNESCO, 1998)

Gopal, L. Economic History of Northern India 700-

1200 (Delhi-1989)

Habib, Muhamad and Nizami, K.A. Comprehensive History of India, Vol. -V

(Delhi, 1970)

Harle, J.C. Art and Architecture of the India

Subcontinent (Penguin, 1986)

Jackson, Peter The Delhi Sultanate, (Cambridge, 2001)

Jha, D.N. and Shrimali, K.M. Prachin Bharat Ka Itihas (Hindi) (Delhi,

1990)

Kulke, H. and Rothenmund, D. History of In

History of India (London, Rutledge, 1998)

Majumdar, R.C. et al. History and Culture of the Indian People,

Vols., II and V (Mumbai, Bharatiya. Vidya

Bhavan Series, 1980)

Nilkantha Shastri, K.A. A History of South India From Pre-Historic

Times to the Fall of Vijaynagar (Chennai,

OUP 1983)

Pandey, A.B. Early Medieval India, (Allahabad, Central

Book Depot, 1970)

Pandey, Vimal Chander Prachin Bharat Ka Rajnitik Tatha Sanskritik

Itihas, Vol. II. (Hindi) (Allahabad, 1994)

Rizvi, S.A.A. The Wonder That Was India, Vol. II, (London,

1987)

Satish Chandra Medieval India from Sultanate to the Mughals

(Delhi, Har Anand Publication, 1997)

Satish Chandra Mandya Kalin Bharat : Rajniti, Samaj Aur

Sanskriti (Hindi) (Delhi, 2007)

Sharma, R.S. Aspects of Political Ideas and Institutions in

Ancient India (Delhi, Motilal Banarasidas,

1991)

Thapar, B.K. Recent Archaeological Discoveries in India

(Paris, UNESCO, 1985)

Thapar, Romila A History of India, Vol. - 1 (Pelican, 1966)

Thapar, Romila From Lineage to State: Social, Formations in

the Mid-First Millennium B.C. in the Ganga

Valley. (Bombay, Oxford, 1984)

## History

Option - (ii) History of Haryana (From Harappan Age to 1966 A. D.)

Maximum Marks:80

Internal Assessment:20

Time: 3 Hours

Note: 1. The question paper will consist of nine questions. The candidate shall attempt five questions in all. The question No.1 will be compulsory. The Candidates shall attempt four more questions selecting at least one from each Unit. Each question will carry 16 marks.

- 2. The Question No. 1 will be short-answer type containing four questions of equal marks (i.e. 4 marks each) spread over the whole syllabus.
- 3. The Map Question will be carrying 16 marks (10 for map work and 6 for explanatory note). For visually handicapped candidates, the part relating to the explanatory note will carry full marks.

#### Unit- I

Regional History: Meaning and Scope
Sources of History of Haryana
Extent of Harappan Civilization
Expansion of Vedic Culture
Haryana between 600 B.C. to 200 A.D: Polity, Society and Economy
Rise of Republics: Yaudheyas, Kunindas and Pushyabhutis
Rise of Pratiharas, Tomars and Chauhans

#### Unit-II

Invasions of Ghaznavi and Ghori: Effects on Haryana
Establishment of Turkish Rule: Resistance and Reconciliation
Socio-Cultural Transition: Impact of Islam; Emergence of Composite Culture
Mughal Rule in Haryana: Establishment, Administration and Decline
Society, Economy, Art and Architecture under the Mughals
Struggle for Supremacy during the 18th Century: Marathas, Sikhs and George
Thomas

#### Unit-III

The British Rule in Haryana: Establishment and Administration
The Economic Effects of the British Rule
The Uprising of 1857: Causes, Course and Effects
Growth of Modern Education
Social Transition and Reform Movements: Arya Samaj and Sanatan Dharam
Mahasabha

Gandhian Movements and Freedom Struggle during 1919-1947 Prajamandal Movement in Princely States Formation of Haryana State

#### Unit- IV

#### Maps (Haryana):

Important Excavated and Explored Sites of Harappan Civilization
Important Urban Centers during the Mughal Period
Major Centers of the Uprising of 1857
Important Places Connected with the Freedom Struggle
Princely States Connected with the Prajamandal Movement

#### Suggested Readings:

Buddha Prakash : Glimpses of Haryana, Kurukshetra, 1967.

Buddha Prakash : Haryana Through the Ages, Kurukshetra, 1968.

D.C. Verma : Haryana, Delhi, 1972

Fauja Singh (ed.) : History of Punjab, Vol. I, Patiala, 1975
Gulshan Rai : Formation of Haryana, Delhi, 1981

H.A. Phadke : Haryana: Ancient and Medieval, Delhi, 1986

K.C. Yadav : Haryana: Itihas Evam Sanskriti, 3 Vols. (Hindi) Delhi

1981.

K.C. Yadav : The Revolt of 1857 in Haryana, Delhi, 1977

K.C. Yadav and : Rebels Against the Raj: Who is Who of Freedom

Rameshwar Dass Fighters in Haryana, 1885-1947, Delhi, 1984

Prem Chaudhary : Panjab Politics: The Role of Sir Chhotu Ram, Delhi,

1984

Rajpal Singh : Banda Bahadur: His Life and Times, New Delhi, 1998

S.C. Mittal : Haryana : A Historical Perspective, Delhi, 1986
S.P. Sen : Sources of Indian History, Vol. I, Delhi, 1978
S.R. Phogat : Inscriptions of Haryana, Kurukshetra, 1978

## 7. POLITICAL SCIENCE

Syllabus and Courses of Reading

Maximum Marks:80

Internal Assessment:20

Time: 3 Hours

#### Option (ii): Political Theory:- Concepts

Note:

Total 10 questions will be set, four each from Part A and B and two from

Part C. Candidates will have to attempt five questions in all, selecting at

least one question from each part.

#### PART-A

Nature and Significance of Political Theory

Power. Authority and Legitimacy

Elite and Theories of Elite

Bureaucracy

Political Culture, Political Socialization

#### PART-B

Political Participation

Political Modernisation

Political Development

Nation Building and National Integration

Consumer Protection with Special Reference to India.

#### PART-C

Short answer questions, at least four, spread over the entire syllabus Objective Type (Multiple choice) questions spread over the whole syllabus

#### Readings:

Amal Ray and Mohit Bhattacharya: Political Theory: Institutions and Ideas.

2. A. K. Mukhopadhyaya : Political Sociology: An Introductory

Analysis.

3. T.B. Bottomore : Elites and Society

R. Blauner

: Alienation and Freedom

J. La Palombara

: Bureaucracy and Political Development

6. Michael Rush and Philip : An Introduction to Political Sociology

Althoff

7. Lucian W. Pye and Sidney : Political Culture & Political Verba (Eds) : Development

8. L.S. Rathore (ed.) : Political Sociology

9. R. Flathman, (ed.) : Concepts in Social and Political

Philosophy

10. S.P. Verma : Modern Political Theory

11. Anthony M. Orum : Introduction to Political Sociology

12. Rajani Kothari : State and Nation-Building

13. Ralph Miliband : Marxism and Politics

14. Giddens and Held, (eds.) : Class, Power and Conflict

15. Lee Ann Osbern : The Problem of Partition

## 8. Introduction to Sociology

Maximum Marks:100

Theory:80

Internal Assessment: 20

Time: 3 Hours

Note:

The Paper setter shall set 8 questions from all four units with internal choice. However, one compulsory question of short answer type would be set from the entire syllabus comprising four sub-questions of four marks each under 5<sup>th</sup> Unit. Such way, the examinees are required to attempt five questions in all, of 16 marks each.

#### Unit -I

**Sociology:** Nature Scope, significance and growth of Sociology; Relationship with History, Anthropology, Economics, Political Science and Psychology.

#### Unit-II

Basic Concepts: Society, Community, Institution, Association, Social Structure,

Culture; Social Groups and Types; Primary, Secondary, In group -Out group.

#### Unit-III

Social Institutions: Marriage, Family, Kinship, Religion, Economy, Polity.

#### Unit-IV

**Social Processes:** Social Stratification & forms: Socialization; Social Control: Social Change and forms - Modernization and Social Mobility; Social Process - Co-operation, Assimilation, Competition and Conflict.

#### Readings:

Ahuja, Ram (2001): Indian Social System, New Delhi: Rawat Publication.

Ahuja, Ram (2003): Society in India, New Delhi: Rawat Publication.

Bottomore, T.B. (1972): Sociology: A Guide to Problems and Literature,

Bombay: George Allen and Unwin (India).

Giddens, Anthony (2005): Sociology, Polity Press.

Haralambos, M. (1998): Sociology: Themes and Perspective, New Delhi:

Oxford University Press.

Inkeles, Alex (1987) What is Sociology: New Delhi: Prentice-Hall of India.

Jayaram, N. (1998): Introductory Sociology, Madras: Macmillan India.

Johanson, Harry M. (1995): Sociology: A Systematic Introduction, New Delhi: Allied Publishers.

Schaefer, Richard T. and Robert P. Lamm. (1999): Sociology, New Delhi: Tata-McGraw Hill.

Merton, R.K.: Social Theory and Social Structure.

Culture; Social Groups and Types; Primary, Secondary, In group -Out group.

#### Unit-III

Social Institutions: Marriage, Family, Kinship, Religion, Economy, Polity.

#### Unit-IV

Social Processes: Social Stratification & forms: Socialization; Social Control: Social Change and forms - Modernization and Social Mobility; Social Process - Co-operation, Assimilation, Competition and Conflict.

#### Readings:

Ahuja, Ram (2001): Indian Social System, New Delhi: Rawat Publication.

Ahuja, Ram (2003): Society in India, New Delhi: Rawat Publication.

Bottomore, T.B. (1972): Sociology: A Guide to Problems and Literature.

Bombay: George Allen and Unwin (India).

Giddens, Anthony (2005): Sociology, Polity Press.

Haralambos, M. (1998): Sociology: Themes and Perspective, New Delhi:

Oxford University Press.

Inkeles, Alex (1987) What is Sociology: New Delhi: Prentice-Hall of India.

Jayaram, N. (1998): Introductory Sociology, Madras: Macmillan India.

Johanson, Harry M. (1995): Sociology: A Systematic Introduction, New Delhi:

Allied Publishers.

Schaefer, Richard T. and Robert P. Lamm. (1999): Sociology, New Delhi: Tata-McGraw Hill.

Merton, R.K.: Social Theory and Social Structure.

### 9. Public Administration

Syllabus and Course of Reading

Maximum Marks: 80

Internal Assessment: 20

Time: 3 hours

#### B.A. (Part-1)

Elements of Public Administration

Note: The candidates will be required to attempt five, questions, at least one question from each unit.

#### UNIT-I

One compulsory question comprising of 8 objective type questions of 2 marks each covering the whole syllabus.

#### UNIT-II

Meaning, Nature, Scope and Significance of Public Administration, its relationship with Political Science, Economics, History, Psychology, Sociology and Law. Public and Private Administration. Organisation: Meaning and Basis, Principles of Organisation: Hierarchy; Span of Control; Coordination and Decentralization, Supervision and Communication, Public Relations; Meaning, Methods and Significance.

#### UNIT-III

Forms of Administrative Organisation, Department, Public Corporations, Parliamentary and Government Control over public corporation, Independent Regulatory Commissions, Staff and Line Agencies. Administrative Law. Delegated Legislation. Administrative Tribunals.

#### **UNIT-IV**

Good Governance: Meaning and Elements of Good Governance, Right to Information Act-2005, Morale, Joint Consultative machinery (Whitely Councils).

#### **UNIT-V**

Financial Administration, Principle of Budget Making, Preparation and Passing of the Budget, Audit and its Significance, Parliamentary Control Over Public Finance, Accountability of Public Administration, Legislature and Judicial.

#### Books Recommended:

- 1. Avasthi and Meheswari: Lok Parshasan (Hindi and English.).
- 2. M.P. Sharma: Lok Parshasan (Hindi and English.).
- 3. P.D. Sharma and H.C. Sharma: Lok Prashasan ke Naye Kshitij.
- 4. R. L. Singh: Lok Prashasan (Theory and Practice).
- 5. K.K. Puri and G.S. Brara: Lok Prashasan Ke Tatva.
- 6. A.R. Tyagi: Public Administration: Principles and Practice.
- 7. C.P. Bhambri: Public Administration: Theory and Practice.
- 8. Mohit Bhattacharya: Public Administration.
- 9. Vidya Bhushan and Dr. Vishnoo Bhagwan: Public Administration (Hindi and English)
- 10. S.L. Goel: Public Personnel Administration, Deep & Deep, New Delhi.

## 10. Economics

Max. Marks: 80

Internal Assessment :20

Time: 3 Hrs.

## Paper-1: Micro Economics

Note: The Question Paper will consist of 9 questions. The Candidate will be asked to attempt 5 questions in all selecting one question each from the three units and the fourth question may be attempted from any unit. Question 1 shall be compulsory consisting of objective type (filling blanks true/false, multiple choice) eight questions of two marks each and spread over the entire syllabus. All questions will carry equal marks.

#### UNIT-I

**Economics:** Definition, Nature and Scope, choice as an Economic problem. Law of Demand, Elasticity of Demand: concept, types, measurement, determinants and importance.

Consumer's Theory: Concepts of utility, Cardinal utility analysis, consumer's equilibrium, Derivation of demand curve, consumer's surplus.

Ordinal utility Theory: Indifference curves analysis, consumer's equilibrium, price, income and substitution effects, Derivation of demand curve, limitations of utility theory of demand.

#### UNIT-II

**Producer's behaviour and supply:** Supply firm as an agent of production, law of variable proportions, Returns to scale, Iso-quants, Economies and Dis-economies of scale, Movements and shifts in supply curve, elasticity of supply.

Cost Analysis: Concepts of costs, short period costs and long period costs, Modern Theory of costs.

Revenue: Concepts of Revenue, total, average and marginal revenue and their relationships.

#### **UNIT-III**

Market structures, Perfect competition: Price determination under perfect competition, Equilibrium of the firm and industry under perfect competition. Monopolstic competition: equilibrium of the firm, group equilibrium, selling costs, product differentiation, excess capacity, Monopoly: equilibrium of the firm under monopoly, price discrimination, Measure of monopoly power.

#### UNIT-IV

Oligopoly: Meaning & Characteristics, Cournot's model, price leadership, Collusive and non Collusive oligopoly.

**Theory of factor pricing:** Marginal Productivity Theory of Distribution, Ricardian Theory of rent, Modern Theory of rent, Quasi -rent, Theories of interest. Classical and neoclassical, Net and gross profit, Theories of profit.

## Suggested Readings:

- Paul Samuelson and Nordhaus: Economics, Tata Mcgraw Hill Publishing Company, New Delhi, McGraw-Hill/Inwin; 18 edition (July 27, 2004)
- N. Gregory Mankiw: Principles of Economics, South-Western College Pub: 5 edition (September 29, 2008)
- J.E. Stiglitz and G.E. Walsh: Principal of Economics W.W. Norton & Co. N.Y.
- R.G. Lipsey, and KA Chrystal: Principles of Economics, Oxford University Press, Oxford (2002-03)
- 5. A. Kousioyionnis, Modern Microeconomics, Macmillan.
- R.G. Lipsey and KA Chrystal, Economics, Oxford University Press, Oxford (2007).
- R.S. Pindyck & D.L. Rubinfeld; Microeconomics, Prentice Hall Series in Economics MATE (2005)
- Walter Nicholsan; Microeconomics Theory: Basic Principles & Extensions,
   South-Western College, South Western Publication (2007)
- Hal R. Varian Intermediate Microeconomics: A Modern Approach, W.W. Norton. W.W. Norton & Company; 6 edition (June 2002)
- W.J. Baumol & Alan S. Blinder, "Microeconomics Principles and Policy" Ghomson, India Edition Ceneage Learning India Pvt. Ltd. (2006)

# 11. Punjabi (Elective)

ਬੀ. ਏ ਭੱਗ ਪਹਿਲੱ ਵਿਸ਼ੱ : ਪੰਜੱਬੀ (ਇਲੈਕਟਿਵ)

ਕੁਲ ਨੰਬਰ : ੧੦੦

(ਪੇਪਰ: ੮੦ ਓਤੇ ਇੰਟਰਨਲ ਓਸੈਸਮੈਂਟ : ੨੦

ਸਮਾਂ : ੩ ਘੰਟੇ

# ਸਲੇਬਸ ਦੀ ਰੂਪ ਰੇਖੱ

9.	ਚੋਣਵੱ ਓੱਧੁਨਿਕ ਪੰਜੱਬੀ ਕੱਵਿ ਸੰਗ੍ਰਹਿ	੧੫ ਨੰਬਰ
₹.	ਇਕ ਪੰਜੱਬੀ ਨੱਵਲ	੧੫ ਨੰਬਰ
₹.	ਚੋਣਵੇਂ ਇਕੱਗੀ ਸੰਗ੍ਰਹਿ ਦੀ ਪੁਸਤਕ	੧੫ ਨੰਬਰ
8.	ਨ੍ਿਜੀ ਚਿ੍ਠੀ-ਪ੍ਤਰ ਓਤੇ ਦਫ਼ਤਰੀ ਚਿ੍ਠੀ- ਪ੍ਤਰ	੧੦ ਨੰਬਰ
ч.	ਵਿਓੱਕਰਣ (ਮੁਹੱਵਰੇ, ਓਖੱਣ, ਸ਼ੁਧ- ਓਸ਼ੁਧ ਸ਼ਬਦ	੧੫ ਨੰਬਰ
É.	पृर्वपत्री म्रघर्नेहरी (२०० म्रघर)	੧੦ ਨੰਬਰ

## ਸਲੇਬਸ ਵਿਚ ਲ੍ਗੀਓਂ ਪੁਸਤਕੱ

- 9. ਕੱਵਿ ਨੱਦ, ਰਮੇਸ਼ ਕੁਮੱਰ ਓਤੇ ਸੱਹਿਬ ਸਿੰਘ ਓਰਸ਼ੀ (ਸੰਪੱ), ਕੁਰੂਕਸ਼ੇਤਰ ੂਨੀਵਰਸਿਟੀ ਕੁਰੂਕਸੇਤਰ ਙ (ਕੇਵਲ ਇਹ ਕਵੀ ਹੀ ਪੜੇ ਜੱਣਗੇ : ਭੱਈ ਵੀਰ ਸਿੰਘ, ਧਨੀ ਰੱਮ ਚੱਤ੍ਕਿ, ਪ੍ਰੋ. ਮੋਹਨ ਸਿੰਘ, ਬੱਵੇਂ ਬਲਵੰਤ, ਡੱ ਹਰਿਭਜਨ ਸਿੰਘ, ਹਰਿਭਜਨ ਹਲਵੱਰਵੀ, ਦਿਉੱਲ ਚੰਦ ਮਿਗਲੱਨੀ, ਹਰਿਭਜਨ ਮਿੰਘ ਕੋਮਲ, ਪ੍ਰੋ. ਪੂਰਨ ਸ਼ਿੰਘ, ਉੰਮ੍ਰਿਤੱ ਪ੍ਰੀਤਮ, ਸੰਤੌਖ ਸਿੰਘ ਧੀਰ, ਪ੍ਰੀਤਮ ਸਿੰਘ ਸਫ਼ੀਰ, ਸ਼ਿਵ ਕੁਮੱਰ ਬਟੱਲਵੀ, ਓਵਤੱਰ ਮਿੰਘ ਪੱਸ਼, ਹਿੰਮਤ ਸਿੰਘ ਸੋਢੀ ਓਤੇ ਹਰਿਭਜਨ ਸਿੰਘ ਰੈਣੂ)
- ੨. ਪਵਿਤਰ ਪੱਪੀ, ਨੱਨਕ ਸਿੰਘ, ਨੱਨਕ ਸਿੰਘ ਪੁਸਤਕ ਮੱਲੱ, ਓੰਮ੍ਰਿਤਸਰਙ
- ੩. ਇਕੱਗੀ ਬਹੁਰੰਗੀ, ਹਰਸਿਮਰਨ ਸਿੰਘ ਰੰਧੱਵੱ ਓਤੇ ਬਲਵਿੰਦਰ ਸਿੰਘ (ਸੰਪੱ.), ਕੁਰੂਕਸ਼ੇਤਰ ੂਨੀਵਰਸਿਟੀ, ਕੁਰੂਕਸੇਤਰੱ

## ੪. ਪ੍ਰਬੰਧਕੀ ਸ਼ਬਦੱਵਲੀ:

Attendance

26.

1. Accountant ਲੇਖੱਕੱਰ Acknowledgment 2. ਪਹੰਚ ਰਸੀਦ 3. Action ਕੱਰਵੱਈ 4. Administration ਪ੍ਰਸ਼ੱਸਨ 5. Advance थेस्रगी ਸਮੂਹ ਸੰਬੰਧਿਤ ਨੋਟ ਕਰਨ 6. All concerned to note ਸਮਝੌਤੱ 7. Agreement -8. ਮਿਲੀ ਰਕਮ Allocation Allotment 9. ਵੰਡ 10. Allowance ਭੁਤੱ 11. Amount ਰਕਮ/ਰੱਸ਼ੀ 12. Annual ਸੱਲੱਨੱ Applicant ਪੁੱਰਥਕ Application ਪ੍ਰੱਰਥਨੱ-ਪ੍ਤਰ 14. 15. Appointing Authority ਨ੍ਰਿਕਤੀ ਓਧਿਕੱਰੀ ਨ੍ਹਿਕਤੀ 16. Appointment ਪ੍ਰਵੱਨਗੀ 17. Approval 18. Approximate ਲਗਭਗ ਬਕੱਇਓ 19. Arrears ਇ੍ਛੱ ਓਨੁਸੱਰ 20. As desired ਜ਼ਿਨੀ ਜਲਦੀ ਹੋ ਸਕੇ As early as possible 21. ਮੂਲ ਨਿਰਧੱਰਣ 22. Assessment 23. Assistant ਸਹੱਇਕ ਜਿਹੇ ਜਿਹੀ ਹੱਲਤ ਹੋਵੇ As the case may be 24. 25. Attached here with तॅल तृषी

ਹੱਜਰੀ

27	7. Attention is invited	ਧਿਓੰਨ ਦਿਵੱਇਓਂ ਜੱਦੋਂ ਹੈ
28	. Attested copy	ਤਸਦੀਕੀ-ਨਕਲ
29	. At your earliest convenience	ਜਿਤਨੀ ਜਲਦੀ ਹੋ ਸਕੇ
30	. Audit	ਲੇਖੱ ਪੜਤੱਲ
31	. Authorities	ਓਧਿਕੱਰੀ ਵਰਗ
32.	. Balance	ਬਕੱਇਓੱ
33.	. Based on facts	ਤ੍ਥ ਉੱਧੱਰਿਤ
34.	Basic pay	ਮੂਲ ਵੇਤਨ
35.	Bill	ਬਿਲ
36.	Book-Post	ਬੁਕ ਪੋਸਟ
37.	Both day inclusive	ਦੋਨਾਂ ਦਿਨਾਂ ਸਮੇਤ
38.	Branch	ਸ਼ੁੱਖ
39.	Bring to notice	ਧਿਓੰਨ ਦਿਲੱਉਣੱ
40.	Brought forward	ਪਿਛਲੱ ਜੋੜ ਓਗੇ ਲਿਉਂਉਣੱ
41.	Calculation	ਹਿਸੱਬ
42.	Capital	ਪੂੰਜੀ/ਸਰਮੱਇਓਂ
43.	Carbon copy	ਕੱਰਬਨ ਕੱਪੀ
44.	Cash-Book	ਰੋਕੜ/ਬਹੀ
45.	Cashier	ਖਜ਼ੱਨਚੀ
46.	Cash Memo	ਨਕਦ ਪ੍ਤਰ
47.	Casual leave	ਸਬ੍ਬੀ ਛ੍ਟੀ
48.	Catalogue	ਸੂਚੀ-ਪ੍ਤਰ
49.	Checked & Found correct	ਪੜਤੱਲ ਕੀਤੀ ਤੇ ਠੀਕ ਨਿਕਲਿਓਂ
50.	Cheque	ਚੈਕ
51.	Circular	ਗਸ਼ਤੀ ਚਿ੍ਠੀ
52.	Claim	ਦੱਓਵੱ
53.	Clerical Staff	ਕਲਰਕ/ਓਮਲੱ
54.	Come into force	ਲੱਗੂ ਹੋਣੱ

55.	Category	ਵਰਗ	100
56.	Come into Operation	ਚੱਲੂ ਹੋਣੱ	
57.	Compensation	ਮੁਓੰਵਜ਼ੱ	N.
58.	Compensatory leave	ਇਵਜ਼ੀ ਛੁਟੀ	
59.	Competent Authority	ਸਮਰ੍ਥ ਓਧਿਕੱਰੀ	8
60.	Compliance	ਪੁੱਲਣੂ ਕਰ ਕਰ ਸਮਾਜ਼ਗਲ ਹੈ ਜੋ ਤੋਂ	
61.	Compulsory retirement	ਲੱਜ਼ਮੀ ਸੇਵੱ ਨਵਿਰਤੀ	
62.	Concurrence	ਸਮਿਤੀ	
63.	Conduct	<b>ਓੰਚਰਣ</b> ਵਿਹੱਰ	
64.	Confidential	ਗੁਪਤ	
65.	Contingency	ਓਚੱਨਕੀ	
66.	Conveyance Allowance	ਸਵੱਗੀ ਭੂਤੱ	
67.	Сору	ਨਕਲ ਉਤੱਰੱ	
68.	Copy enclosed for ready reference	ਤੁਰੰਤ ਉਤ੍ਰ ਲਈ ਕੱਪੀ ਨੱਲ ਨੂਥੀ	
69.	Cost price	ਲੱਗਤ ਮੂਲ	
70.	Counterfoil	ਪ੍ਰਤਿਪੇਜ਼	
71.	Counter Signature	ਪ੍ਰਤਿ ਹਸਤੱਖ਼ਰ	
72.	Daily wages	ਦਿਹੱੜੀ	
73.	Damage	ਨੂਕਸੱਨ - ਜ਼ਿਲ੍ਹਾ ਜ਼ਿਲ੍	
74.	Dated	ਮਿਤੀ	
75.	Day Book	ਰੋਜ਼ਨੱਮਚੱ	
76.	Dealing Assistant	ਕੱਰਜਕੱਰੀ ਸਹੱਇਕ	
77.	Dear Mr.	ਪਿਓਰੇ ਸ਼੍ਰੀ	
78.	Dearness Allowance	ਮਹਿੰਗੱਈ ਭ੍ਤੱ	
79.	Delay regretted	ਦੇਰੀ ਲਈ ਖਿਮੱ	
80.	Demi-Official (D O) Letter	ਓਰਧ ਸਰਕੱਰੀ ਪ੍ਤਰ	
81.	Departmental action	ਵਿਭੱਗੀ ਕੱਰਵੱਈ	
82.	Deputation Allowance	ਪ੍ਰਤਿ ਨਿਾਕਤੀ ਕੁ <b>ਤੱ</b>	

83.	Dispatch Clerk	ਡਿਸਪੈਚ ਕਲਰਕ
84.	Discrepancies may be reconciled	ਫਰਕ ਦੂਰ ਕੀਤੱ ਜੱਵੇ
85.	Document	ਦਸਤੱਵੇਜ਼
86.	Documentary proof	ਦਸਤੱਵੇਜ਼ੀ ਸਬੂਤ
87.	Draft for approval	ਪਰਵੱਨਗੀ ਲਈ ਖਰੜੱ
88.	Early action will be	
	appreciated	ਛੇਤੀ ਕੱਰਵੱਈ ਸ਼ਲੱਘਾਂਗ ਹੋਵੇਗੀ
89.	Early orders are solicited	ਉਂਗਿਉਂ ਲਈ ਸ਼ੀਘਰ ਬੇਨਤੀ ਹੈ
90.	Earned leave	ਕਮੱਈ ਛੂਟੀ
91.	Efficiency Bar	ਨਿਪੁੰਨਤੱ ਲਈ ਰੋਕ
92.	Eligible	ਪੱਤਰ <i>ੀ</i> ਗ
93.	Embezzlement	ਗਬਨ
94.	Employee	ਕਰਮਚੱਰੀ
95.	Enclosure	ਨ੍ਥੀ-ਪ੍ਤਰ
96.	Endorsement	ਪਿ੍ਠ ਓਕਣ
97.	Entry	ਦੱਖ਼ਲੱ
98.	Essential Qualifications	ਲੱਜ਼ਮੀ 'ਗਤੱਵ
99.	Estimate	ਓਨੁਮੱਨ
100.	Evaluation	ਮੁਲੱਕਣ
101.	Exercise of Powers	ਓਧਿਕੱਰ ਵਰਤੋਂ
102.	Ex-Officio	ਪਦਵੀ ਕੱਰਣ
103. ]	Facts and Figures	ਤ੍ਥ ਓਤੇ ਓੱਕੜੇ
104. 1	File	ਮਿਸਲ/ਫੱਈਲ
105. I	Financial Year	ਵਿਤੀ ਸੱਲ
106. H	For Comments	ਟ੍ਰਿਪਣੀ ਲਈ
107. F	For disposal	ਨਿਪਟੱਰੇ ਲਈ
108. F	for information	ਸੂਚਨੱ ਲਈ

109. Formal approval

110. For Strict Compliance

111. Gazetted holiday

112. Grant-in-aid

113. Have no comments to make

114. Head Clerk

115. Head of account

116. Held in abeyance

117. Herewith enclosed

118. Honorarium

119. I am directed

120. Implement

121. In accordance with

122. In addition to

123. In advance

124. Increment

125. Initial pay

126. Inland letter

127. In order of merit

128. In respect of

129. Interim reply

130. Intimation

131. In the light of

132. Irregularity

133. Joining date

134. Joining Report

ਰਸਮੀ ਪੁਵੱਨਗੀ

ਇੰਨ ਬਿੰਨ ਪੱਲਣੱ ਲਈ

ਗਜ਼ਟਿਡ ਛੁਟੀ

ਮੁੱਲੀ ਸਹੁੱਇਤੱ

ਕਿਸੇ ਟਿਪਣੀ ਦੀ ਲੋੜ ਨਹੀਂ

ਪ੍ਰਧੱਨ ਕਲਰਕ

ਲੇਖੇ ਦੀ ਮਦ

ਰੋਕ ਰਖਿਓਂ ਹੈ

ਨੱਲ ਨੂਥੀ ਹੈ

ਮੱਨ ਭੇਂਟ

ਨੱਲ ਹਿਦੱਇਤੱ ਹੋਈ ਹੈ

ਲੱਗੂ ਕਰਨੱ

ਦੇ ਓਨੁਸੱਰ

ਇਸ ਤੋਂ ਇਲੱਵੇਂ

ਓਗੇਤੀ

ਸੱਲੱਨੱ ਤਰਕੀ

ਉੱਰੰਭਕ ਤਨਥੱਹ

ਉੱਤਰਦੇਸ਼ੀ ਪ੍ਰਤਰ

ਾਗਤੱ ਓਨੁਸੱਰ

ਦੇ ਵਿਸ਼ੇ ਵਿਚ

ਉਤਰਿਮ ਜਵੱਬ

ਇਤਲੱਹ

ਇਸਦੀ ਰੋਸ਼ਨੀ ਵਿਚ

ਬੇਨਿਾਮੀ/ਬੇਕੱਇਦਗੀ

ਸੇਵੱ ਇਤਲੱਹ ਮਿਤੀ/ਕੰਮ ਸ਼ੁਰੂ ਕਰਨ ਦੀ

ਸੂਚਨੱ

ਸੇਵੱ ਇਤਲੱਹ

135. Joining Time

136. Kindly acknowledge receipt

137. Leave not due

138. Leave with pay

139. Leave Preparatory to retirement

140. Length of Service

141. Maintenance allowance

142. May be filed

143. Medical Certificate fitness

144. Memorandum

145. Minimum

146. Ministerial Staff

147. Misappropriation

148. Miscellaneous

149. Modification

150. Necessary Action

151. Non-Official

152. Noted

153. Notification

154. Noting & Drafting

155. Office order

· 156. Official Correspondence

157. Officiating allowance

158. Out today

159. Paper under consideration

160. Pay Bill

161. Pay scale

ਹੱਜਰੀ ਸਮਾਂ/ਕੱਰਜ ਗ੍ਰਹਿਣ ਕੱਲ

ਕਿਰਪੱ ਪਹੁੰਚ ਭੇਜੀ ਜੱਵੇ

ਨੱ ਬਣਦੀ ਛ੍ਟੀ

ਤਨਥੱਹ ਸਹਿਤ ਛ੍ਟੀ

ਸੇਵੱ ਨਿਵਿਰਤੀ ਪੂਰਵ ਛ੍ਟੀ

ਸੇਵੱ ਕੱਲ

ਨਿਰਵੱਹ ਭ੍ਤੱ

ਫੱਈਲ ਕਰ ਦਿ੍ਤੋਂ ਜੱਵੇ

ਡੱਕਟਰੀ ਓਰੋਗਤੱ ਪ੍ਰਮੱਣ

**ੱਦ** ਪ੍ਤਰ

ਘ੍ਟੋ-ਘ੍ਟ

ਦਫ਼ਤਰ ਓਮਲੱ

ਖ਼ਿਓਲੱਤ

ਫ੍ਰਟਕਰ

ਤਰਮੀਮ

ਜ਼ਰੂਰੀ ਕੱਰਵੱਈ

ਗ਼ੈਰ ਸਰਕੱਰੀ

ਨੋਟ ਕੀਤੱ

ਓਧਿਸੂਚਨੱ

ਟ੍ਰਿਪਣੀ ਤੇ ਲੇਖਨ

ਦਫ਼ਤਰੀ ਹੁਕਮ

ਸਰਕੱਰੀ ਪ੍ਤਰ ਵਿਹੱਰ

ਕੱਇਮ ਮੁਕਤੀ ਭ੍ਤੱ

ਓਜ ਹੀ ਭੇਜੋ

ਵਿਚੱਰ ਓਧੀਨ ਪ੍ਤਰ

ਵੇਤਨ-ਬਿਲ

ਵੇਤਨਮੱਨ

162.	Pending	decision
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163. Personal file

164. Please discuss

165. Please expedite

166. Please speak

167. Prescribed form

168. Probation

169. Procedure

170. Promotion

171. Recurring

172. Refund

173. Reinstatement

174. Reminder

175. Resignation

176. Retrenchment

177. Returns

178. Rough Copy

179. Rules & Regulations

180. Sanction

181. Service Book

182. Stock-taking

183. Submitted for information

184. Subordinate staff

185. Suspension

186. Temporary appointment

187. Through Proper Channel

188. Time Barred

ਫੈਸਲੱ ਹੋਣ ਤ੍ਕ

ਨ੍ਿਜੀ ਮਿਸਲ

ਵਿਚੱਰ ਵਟੱਦਰੇ ਲਈ ਉਅ

ਛੇਤੀ ਨਿਪਟੱਇਓਂ ਜੱਵੇ

ਗੁਲ ਕਰੋ

ਨਿਾਤ ਫੱਰਮ

ਓਜਮੁੱਇਸ਼

ਕੱਰਜ ਵਿਧੀ

ਤਰਕੀ

ਓਵਰਤੀ

ਧੰਨ ਵੱਪਸੀ

ਬਹੱਲੀ

ਚਿਤੱਵਨੀ ਪ੍ਰਤਰ

ਤਿਓਂਗ-ਪ੍ਰਤਰ

ਛੱਟੀ

ਵਿਵਰਣ

ਕਚੀ ਨਕਲ

ਨਿਾਮ ਤੇ ਵਿਨਾਮ

ਪ੍ਰਵੱਨਗੀ

ਸੇਵੱ-ਪ੍ਤਰੀ ਜਾਂ ਕਿਤੱਬ

ਮੱਲ ਦੀ ਪੜਤੱਲ

ਸੂਚਨ ਲਈ ਪੇਸ਼ ਹੈ

ਓਧੀਨ ਓਮਲੱ

ਮਉੱਤਲੀ

**ਉੱ**ਰਜ਼ੀ ਨਿਾਕਤੀ

ਾੋਗ ਪ੍ਰਣੱਲੀ ਦੁਉੱਰੱ

ਮਿਓਂਦ ਪੁਗਿਓਂ

189.	Top Priority	ਪਹਿਲ, ਓਗੇ
190.	Top Secret	ਓਤਿ-ਗੁਪਤ
191.	True copy	ਓਸਲੀ ਕੱਪੀ
192.	Urgent	ਤੁਰੰਤ ਜਰੂਰੀ
193.	Voucher	ਵੱਊਚਰ
194.	Waiting list	ਉਡੀਕ ਸੂਚੀ
195.	With effect from	ਮਿਤੀ ਤੇ
196.	With reference	ਦੇ ਹਵੱਲੇ ਨੱਲ
197.	With retrospective effect	ਪਿ੍ਛੇ ਤੋਂ ਲੱਗੂ
198.	Yours faithfully	ਵਿਸ਼ਵੱਸ ਪੱਤ
199.	Yours sincerely	ਹਿੰਤੂ
200.	Clerical error	ਲਿਖੱਈ-ਭੁਲੋ
ਜ਼ਰਰੀ	ਨਿਰਦੇਸ਼ :-	

- ੧. ਕੱਵਿ ਨੱਦ ਵਿਚੋਂ ਦੋ ਪ੍ਰਸ਼ਨ ਪ੍ਰਛੇ ਜੱਣਗੇ ਙ ਪਹਿਲੋਂ ਪ੍ਰਸ਼ਨ ਸਲੇਬਸ ਵਿਚ ਲ੍ਗੇ ਕਵੀਓਂ ਦੇ ਜੀਵਨ, ਰਚਨੱ, ਰਚਨੱ-ਦ੍ਰਿਸ਼ਟੀ ਓਤੇ ਪੰਜੱਬੀ ਕਵਿਤੋਂ ਵਿਚ ਬਣਦੇ ਸਥੱਨ ਨੱਲ ਸਬੰਧਤ ਪ੍ਰਛਿਓਂ ਜੱਵੇਗੋਂ ਙ ਇਹ ਸਵੱਲ ਇਸ ਤਰ੍ਹਾਂ ਪ੍ਰਛਿਓਂ ਜੱਵੇ ਕਿ ਵਿਦਿਓਂਰਥੀ ਇਸ ਦੋ ਜਵੱਬ ਸੰਖੇਪ ਰੂਪ ਵਿਚ ਲਗਭਗ ੨੫੦-੩੦੦ ਸ਼ਬਦਾਂ ਦੇ ਵਿਚ ਦੇ ਸਕੇਙ ਇਹ ਸਵੱਲ ੫ ਨੰਬਰ ਦੋ ਹੋਵੇਗੋਂ ਙ ਦੂਸਰੋਂ ਸਵੱਲ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਓਂਖਿਓਂ ਦੋ ਹੋਵੇਗੋਂ ਙ ਚੱਰ ਪੈਰ੍ਹੇ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਓਂਖਿਓਂ ਲਈ ਦ੍ਰਿਤੇ ਜੱਣਗੇ ਓਤੇ ਵਿਦਿਓਂਰਥੀ ਨੇ ਇਨ੍ਹਾਂ ਵਿਚੋਂ ਕੋ ਕਰਨੇ ਹੋਣਗੇ ਙ ਇਹ ਸਵੱਲ ੧੦ (੫+੫) ਨੰਬਰ ਦੋ ਹੋਵੇਗੱਙ
  - ਰਚਨੱ-ਦ੍ਰਿਸ਼ਟੀ ਓਤੇ ਪੰਜੱਬੀ ਕਵਿਤੱ ਵਿਚ ਬਣਦੇ ਸਥੱਨ ਨੱਲ ਸਬੰਧਤ ਪ੍ਰਛਿਓਂ ਜੱਵੇਗੱ ਙ ਇਹ ਸਵੱਲ ਇਸ ਤਰ੍ਹਾਂ ਪ੍ਰਛਿਓਂ ਜੱਵੇ ਕਿ ਵਿਦਿਓਂਰਥੀ ਇਸ ਦੱ ਜਵੱਬ ਸੰਖੇਪ ਰੂਪ ਵਿਚ ਲਗਭਗ ੨੫੦-੩੦੦ ਸ਼ਬਦਾਂ ਦੇ ਵਿਚ ਦੇ ਸਕੇਙ ਇਹ ਸਵੱਲ ੫ ਨੰਬਰ ਦੱ ਹੋਵੇਗੱ ਙ ਦੂਸਰੱ ਸਵੱਲ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਓਂਖਿਓਂ ਦੱ ਹੋਵੇਗੱ ਙ ਚੱਰ ਪੈਰ੍ਹੇ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਓਂਖਿਓਂ ਲਈ ਦ੍ਰਿਤੇ ਜੱਣਗੇ ਓਤੇ ਵਿਦਿਓਂਰਥੀ ਨੇ ਇਨ੍ਹਾਂ ਵਿਚੋ ਕੋ ਕਰਨੇ ਹੋਣਗੇ ਙ ਇਹ ਸਵੱਲ ੧੦ (੫+੫) ਨੰਬਰ ਦੱ ਹੋਵੇਗੱਙ
- ਪਵਿਤਰ ਪੱਪੀ ਵਿਚੋਂ ਦੋ ਪ੍ਰਸ਼ਨ ਪ੍ਰਛੇ ਜੱਣਗੇ ਙ ਪਹਿਲੋਂ ਪ੍ਰਸ਼ਨ ਨੱਵਲਕੱਰ ਦੇ ਜੀਵਨ, ਰਚਨੱ, ਰਚਨੱ-ਦ੍ਰਿਸ਼ਟੀ ਓਤੇ ਪੰਜੱਬੀ ਨੱਵਲ ਵਿਚ ਬਣਦੇ ਸਥੱਨ ਨੱਲ ਸਬੰਧਤ ਪ੍ਰਛਿਓਂ ਜੱਵੇਗੋਂ ਙ ਇਹ ਸਵੱਲ ਇਸ ਤਰ੍ਹੋਂ ਪ੍ਰਛਿਓਂ ਜੱਵੇ ਕਿ ਵਿਦਿਓਰਥੀ ਇਸ ਦੋ ਜਵੱਬ ਸੰਖੇਪ ਰੂਪ ਵਿਚ ਲਗਭਗ ੨੫੦-੩੦੦ ਸ਼ਬਦਾਂ

- ਦੇ ਵਿਚ ਦੇ ਵਿਚ ਦੇ ਸਕੇਙ ਇਕ ਸਵੱਲ ੫ ਨੰਬਰ ਦੱ ਹੋਵੇਗੱਙ ਦੂਸਰੱ ਸਵੱਲ ਨੱਵਲ ਦੀ ਵਿਸ਼ੇ-ਵਸਤੂ, ਸੱਰ, ਪੱਤਰ-ਚਿ੍ਤਰਣ, ਸੱਹਿਤਕ ਮ੍ਰਲੱਕਣ ਜਾਂ ਓਜਿਹਂ ਸਵੱਲ ਪ੍ਰਛਿਓਂ ਜਾਂ ਸਕਦਾ ਹੈ ਜੋ ਸਲੇਬਸ ਵਿਚ ਲਗੇ ਨੱਵਲ ਦੇ ਮ੍ਰਲ ਨੂੰ ਪ੍ਰਗਟ ਕਰਦਾਂ ਹੋਵੇਙ ਓੰਦਰੂਨੀ ਛੁਟ ਨੱਲ ਸਵੱਲ ਪ੍ਰਛਿਓਂ ਜੱਵੇਗੱ ਇਹ ਸਵੱਲ ੧੦ ਨੰਬਰ ਦੱ ਹੋਵੇਗੱ ਙ
- 3. ਇਕੱਗੀ-ਬਹੁਹੰਗੀ ਵਿਚੋਂ ਦੋ ਪ੍ਰਸ਼ਨ ਪੁਛੇ ਜੱਣਗੇ ਙ ਪਹਿਲੋਂ ਪ੍ਰਸ਼ਨ ਸਲੇਬਸ ਵਿਚ ਲ੍ਗੇ ਇਕੱਗੀਕੱਰ ਦੇ ਜੀਵਨ, ਰਚਨੱ, ਰਚਨੱ-ਦ੍ਰਿਸਟੀ ਓਤੇ ਪੰਜੱਬੀ ਇਕੱਗੀ ਪਰੰਪਰ ਵਿਚ ਬਣਦੇ ਸਥੱਨ ਨੱਲ ਸਬੰਧਤ ਪ੍ਰਛਿਓਂ ਜੱਵੇਗੱਙ ਇਹ ਸਵੱਲ ਇਸ ਤਰ੍ਹਾਂ ਪ੍ਰਛਿਓਂ ਜੱਵੇ ਕਿ ਵਿਦਿਓਂਰਥੀ ਇਸ ਦੱ ਜਵੱਬ ਸੰਖੇਪ ਰੂਪ ਵਿਚ ਲਗਭਗ ੨੫੦-੩੦੦ ਸ਼ਬਦਾਂ ਦੇ ਵਿਚ ਸਕੇਙ ਇਹ ਸਵੱਲ ੫ ਨੰਬਰ ਦਾ ਹੋਵੇਗੱਙ ਦੂਸਰ ਸਵੱਲ ਸਲੇਬਸ ਵਿਚ ਲ੍ਗੇ ਇਕੱਗੀਓਂ ਦੀ ਸਮ੍ਸਿਓਂ, ਸੱਰ, ਪੱਤਰ-ਚ੍ਿਤਰਣ, ਸੱਹਿਤਕ ਮ੍ਰਲੱਕਣ ਜਾਂ ਓਜਿਹੱ ਸਵੱਲ ਪ੍ਰਛਿਓਂ ਜੱ ਸਕਦਾਂ ਹੈ ਜੋ ਸਲੇਬਸ ਵਿਚ ਲ੍ਗੇ ਇਕੱਗੀਓਂ ਦੇ ਮ੍ਰਲ ਨੂੰ ਪ੍ਰਗਟ ਕਰਦਾਂ ਹੋਵੇ ਙ ਓਦਰੂਨੀ ਛੁਟ ਨੱਲ ਸਵੱਲ ਪ੍ਰਛਿਓਂ ਜੱਵੇਗੱਙ ਇਹ ਸਵੱਲ ੧੦ ਨੰਬਰ ਦਾ ਹੋਵੇਗੱਙ
- 8. ਦਫਤਰੀ ਕੱਰਵੱਈ ਓਤੇ ਨਿ੍ਜੀ ਚਿ੍ਠੀ-ਪ੍ਤਰ ਨੱਲ ਸੰਬਧਿਤ ਦੋ ਚਿ੍ਠੀ-ਪ੍ਤਰ ਦਿ੍ਤੇ ਜੱਣਗੇਙ ਵਿਦਿਓਰਥੀ ਨੂੰ ਕਿਸੇ ਇਕ ਉਤੇ ਲਿਖਣ ਹੋਵੇਗੱਙ
- ਪ. ਵਿਓੱਕਰਨ ਵੱਲੇ ਪ੍ਰਸ਼ਨ ਵਿਚ ਪ ਨੰਬਰ ਦੇ ਮੁਹੱਵਰੇ, ਪ ਨੰਬਰ ਦੇ ਓਖੱਣ ਓਤੇ ਪ ਨੰਬਰ ਦੇ ਸ਼ੁਧ-ਓਸ਼ੁਧ ਪ੍ਰਛੇ ਜੱਣਗੇਙ ਇਸ ਤਰ੍ਹਾਂ ਵਿਓੱਕਰਨ ਦੇ ਕੁਲ ੧੫ ਨੰਬਰ ਹੋਣਗੇਙ
- ੬. ਪ੍ਰਬੰਧਕੀ ਸ਼ਬਦੱਵਲੀ ਨੱਲ ਸੰਬੰਧਿਤ ੧੫ ਸ਼ਬਦ ਦਿ੍ਤੇ ਜੱਣਗੇਙ ਵਿਦਿਓਰਥੀ ਨੂੰ ਇਨ੍ਹਾਂ ਵਿਚੋਂ ੧੦ ਸ਼ਬਦ ਦੇ ਸਮੱਨਰਥੀ ਪੰਜੱਬੀ ਸ਼ਬਦ ਲਿਖਣੇ ਹੋਣਗੇਙ ਇਹ ਸਵੱਲ ਦੇ ਵਿਦਿਓਰਥੀਓਂ ਨੂੰ ਕੁਲ ੧੦ ਨੰਬਰ ਮਿਲਣਗੇਙ

# 12. Punjabi Compulsory

ਬੀ. ਏ ਭੱਗ ਪਹਿਲੱ

ਵਿਸ਼ੱ : ਪੰਜੱਬੀ (ਕੰਪਲਸਰੀ)

ਕੁਲ ਨੰਬਰ : ੧੦੦

(ਪੇਪਰ: ੮੦ ਓਤੇ ਇੰਟਰਨਲ ਓਸੈਸ੍ਮੈੱਟ : ੨੦

ਸਮੱ : ੩ ਘੰਟੇ

# ਸਲੇਬਸ ਦੀ ਰੂਪ ਰੇਖੱ

ਉੱਧੁਨਿਕ ਪੰਜੱਬੀ ਕੱਵਿ ਸੰਗ੍ਰਹਿ

२० ਨੰਬਰ

੨. ਚੋਣਵਾਂ ਪੰਜੱਬੀ ਕਹੱਣੀ ਸੰਗ੍ਰਹਿ

२० ਨੰਬਰ

- ਵਿਓੱਕਰਣ (ਮੁਹੱਵਰੇ ,ਓਖੱਣ, ਸ਼ੁਧ-ਓਸ਼ੁਧ ਸ਼ਬਦ, ਸ਼ੂਧ-ਓਸ਼ੁਧ ਵੱਕ, ਸ਼ਬਦ ਜੋੜੇ ਓਤੇ ਬਹੁਤੇ ਸ਼ਬਦ ਲਈ ਇਕ ਸ਼ਬਦ
   ੨੦ ਨੰਬਰ
- 8. ਦਫਤਰੀ ਚਿ੍ਠੀ ਲੇਖਣ ਓਤੇ ਨਿ੍ਜੀ ਚਿ੍ਠੀ ਲੇਖਣ ੧੦ ਨੰਬਰ

ਸਲੇਬਸ ਵਿਚ ਲਗੀਓਂ ਪੁਸਤਕੱ

- 9. ਕੱਵਿ ਨੱਦ, ਸ.ਸ. ਓਰਸ਼ੀ ਓਤੇ ਰਮੇਸ਼ ਕੁਮੱਰ ਓਤੇ ਸੱਹਿਬ ਸਿੰਘ ਓਰਸ਼ੀ (ਸੰਪੱ.), ਕੁਰੂਕਸ਼ੇਤਰ ੂਨੀਵਰਸਿਟੀ ਕੁਰੂਕਸ਼ੇਤਰ ੧੯੮੭ਙ (ਕੇਵਲ ਇਹ ਕਵੀ ਹੀ ਪੜੇ ਜੱਣਗੇ : ਭੱਈ ਵੀਰ ਸਿੰਘ, ਧਨੀ ਰੱਮ ਚੱਤ੍ਕਿ, ਪ੍ਰੋ. ਮੋਹਨ ਸਿੰਘ, ਬੱਵੱ ਬਲਵੰਤ, ਡੱ ਹਰਿਭਜਨ ਸਿੰਘ, , ਪ੍ਰੋ. ਪੂਰਨ ਸ਼ਿੰਘ, ਓੰਮ੍ਰਿਤ ਪ੍ਰੀਤਮ, ਬੱਵੱ ਬਲਵੰਤ, ਸੰਤੌਖ ਸਿੰਘ ਧੀਰ, ਸ਼ਿਵ ਕੁਮੱਰ ਓਤੇ ਓਵਤੱਰ ਮਿੰਘ ਪੱਸ਼)
- ਕਥੱ-ਸੰਸੱਰ, ਰਜਿੰਦਰ ਸਿੰਘ ਭ੍ਟੀ ਓਤੇ ਨਰਿੰਦਰ ਸਿੰਘ ਵਿਰਕ (ਸੰਪੱ.), ਕੁਰੂਕਸ਼ੇਤਰ ੂਨੀਵਰਸਿਟੀ ਕੁਰੂਕਸੇਤਰਙ (ਨੱਨਕ ਸਿੰਘ, ਗੁਰਬਖਸ਼ ਸਿੰਘ, ਸੰਤ ਸਿੰਘ ਸੇਖੋਂ, ਕਰਤੱਰ ਸਿੰਘ ਦ੍ਗਲ, ਸੁਜੱਨ ਸਿੰਘ, ਕੁਲਵੰਤ ਸਿੰਘ ਵਿਰਕ, ਪ੍ਰੇਮ ਪ੍ਰਕੱਸ਼, ਵਰਿਓਮ ਸੰਧੂ, ਰਘੁਬੀਰ ਢੰਡ ਓਤੇ ਓਜੀਤ ਕੌਰ) ਜ਼ਰੂਰੀ ਨਿਰਦੇਸ਼:
- ੧. ਕੱਵਿ ਨੱਦਿ ਵਿਚੋਂ ਦੋ ਪ੍ਰਸ਼ਨ ਪ੍ਰਛੇ ਜੱਣਗੇਙ ਪਹਿਲ ਸਲੇਬਸ ਵਿਚ ਲਗੇ ਕਵੀਓਂ ਦੇ ਜੀਵਨ, ਰਚਨ, ਰਚਨ ਦ੍ਰਿਸ਼ਟੀ ਓਤੇ ਪੰਜੱਬੀ ਕਵਿਤੋਂ ਵਿਚ ਬਣਦੇ ਸਥੱਨ ਨੱਲ ਸੰਬਧਿਤ ਪੁਛਿਓਂ ਜੱਵੇਗੋਙ ਇਹ ਸਵੱਲ

ਇਸ

- ਤਰ੍ਹਾਂ ਪ੍ਰਛਿਓਂ ਜੱਵੇ ਕਿ ਵਿਦਿਓਂਰਥੀ ਇਸ ਦੱ ਜਵੱਬ ਸੰਖੇਪ ਰੂਪ ਵਿਚ ਲਗਭਗ ੩੦੦–੫੦੦ ਸ਼ਬਦਾਂ ਵਿਚ ਦੇ ਸਕੇਙ ਇਹ ਸਵੱਲ ੧੦ ਨੰਬਰ ਦੱ ਹੋਵੇਗੱਙ ਦੂਸਰੱ ਸਵੱਲ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਉੱਖਿਓਂ ਦੱ ਹੋਵੇਗੱ ਚੱਰ ਪੈਰ੍ਹੇ ਪ੍ਰਸੰਗ ਸਹਿਤ ਵਿਉੱਖਿਓਂ ਲਈ ਦਿਤੇ ਜੱਣਗੇ ਓਤੇ ਵਿਦਿਓਂਰਥੀ ਨੂੰ ਇਨ੍ਹਾਂ ਵਿਚੋਂ ਕੋਈ ਦੋ ਕਰਨੇ ਹੋਣਗੇਙ ਇਹ ਸਵੱਲ ੧੦ ਨੰਬਰ (੧੦+੫) ਨੰਬਰ ਦੱ ਹੋਵੇਗੱ
- ਕਥੋਂ ਸੰਸੱਰ ਵਿਚੋਂ ਦੋ ਪ੍ਰਸ਼ਨ ਪ੍ਰਛੇ ਜੱਣਗੇਙ ਪਹਿਲਾਂ ਸਲੇਬਸ ਵਿਚ ਲ੍ਗੇ ਕਹੱਣੀਕੱਰਾਂ ਦੇ ਜੀਵਨ, ਰਚਨਾਂ, ਰਚਨਾਂ ਦ੍ਰਿਸ਼ਟੀ ਓਤੇ ਪੰਜੱਬੀ ਕਹੱਣੀ ਪਰੰਪਰਾਂ ਵਿਚ ਬਣਦੇ ਸਥੱਨ ਨਾਲ ਸੰਬਧਿਤ ਪ੍ਰਛਿਉਂ ਜੱਵੇਗੱਙ ਇਹ ਸਵੱਲ ਇਸ ਤਰ੍ਹਾਂ ਪ੍ਰਛਿਉਂ ਜੱਵੇ ਕਿ ਵਿਦਿਉਂਰਥੀ ਇਸ ਦੋ ਜਵੱਬ ਸੰਖੇਪ ਰੂਪ ਵਿਚ ਲਗਭਗ ੨੦੦–੨੫੦ ਸ਼ਬਦਾਂ ਵਿਚ ਦੇ ਸਕੇਙ ਇਹ ਸਵੱਲ ਪ ਨੰਬਰ ਦੋ ਹੋਵੇਗੱਙ ਦੂਸਰਾਂ ਸਵੱਲ ਸਲੇਬਸ ਵਿਚ ਲ੍ਗੀਉਂ ਕਹੱਣੀਉਂ ਦੇ ਵਿਸ਼ੇ–ਵਸਤੂ, ਸੱਰ, ਪੱਤਰ ਚ੍ਰਿਤਰਣ, ਸੰਹਿਤਕ ਮ੍ਰਲਾੱਕਣ ਜੱ ਉਜਿਹਾਂ ਸਵੱਲ ਪ੍ਰਛਿਉਂ ਜੱ ਸਕਦਾਂ ਹੈ ਜੋ ਸਲੇਬਸ ਵਿਚ ਲ੍ਗੀ ਕਹਾਣੀ ਦੇ ਮ੍ਰਲ ਨੂੰ ਪ੍ਰਗਟ ਕਰਦਾਂ ਹੋਵੇਙ ਉਦਰੂਨੀ ਛੁਟ ਨਾਲ ਸਵੱਲ ਪ੍ਰਛਿਉਂ ਜੱਵੇਗੱਙ ਇਹ ਸਵੱਲ ੧੫ ਨੰਬਰ ਦੋ ਹੋਵੇਗਾਂ ਙ
- ਵਰਤਰੀ ਕੱਰਵੱਈ ਓਤੇ ਨਿ੍ਜੀ-ਚਿ੍ਠੀ ਪ੍ਤਰ ਨੱਲ ਸੰਬਧਤ ਦੋ ਚਿ੍ਠੀ-ਪ੍ਤਰ ਦਿ੍ਤੇ ਜੱਣਗੇ ਓਤੇ ਵਿਦਿਓਰਥੀ ਨੂੰ ਇਨ੍ਹਾਂ ਵਿਚੋਂ ਕੋਈ ਇਕ ਪ੍ਤਰ ਲਿਖਣ ਹੋਵੇਗੱਙ ਇਹ ਪ੍ਰਸ਼ਨ ੧੦ ਨੰਬਰ ਦੱ ਹੋਵੇਗੱਙ
- 8. ਵਿਓੱਕਰਨ ਵੱਲੇ ਪ੍ਰਸ਼ਨ ਵਿਚ ਮੁਹੱਵਰੇ, ਓਖੱਣ, ਸੁਧ-ਓਸ਼ੁਧ, ਸ਼ੁਧ-ਵੱਕ, ਸ਼ਬਦ ਜੋੜੇ, ਬਹੁਤੇ ਸ਼ਬਦ ਲਈ ਇਕ ਸ਼ਬਦ ਇਹ ਸੱਰੇ ੩੦ ਨੰਬਰ ਦੇ ਪ੍ਰਛੇ ਜੱਣਗੇਙ ਸੱਰੇ ਹੀ ਕਰਨੇ ਹੋਣਗੇਙ

# 13. MATHEMATICS

**BM 101 : Algebra And Trigonometry** 

Max. Marks: 27

Internal Assessment: 6

Time: 3 Hrs.

#### Section-I (3 Questions)

Symmetric, Skew symmetric. Hermitian and Skew Hermitian matrices. Elementary operations on matrices. Inverse of a matrix. Linear independence of row and column matrices, Row rank, Column rank and rank of a matrix. Equivalence of column and

row ranks.

Eigenvalues, eigenvectors and the characteristic equation of a matrix. Cayley Hamilton theorem and its use in finding inverse of a matrix. Applications of matrices to a system of linear (both homogenous and nonhomogenous) equations. Theorems on consistency of a system of linear equations. Unitary and Orthogonal matrices, Bilinear and Quadratic forms.

#### Section - II (2 Questions)

Relations between the roots and coefficients of general polynomial equation in one variable. Transformation of equations. Descartes' rule of signs. Solution of cubic equations (Cardan method) Biquadratic equations.

#### Section-III (3 Questions)

Divisibility, G.C.D. (greatest common divisors), L.C.M. (least common multiple)

Primes, Fundamental Theorem of Arithmetic. Liner Congruences, Fermat's theorem. Wilson's theorem and its converse Linear Diophanatine equations in two variables.

Complete residue system and reduced residue system module m. Euler function. Euler's generalization of Fermat's theorem. Chinese Remainder Theorem. Quadratic residuses. Legendre symbols, Lemma of Gauss; Gauss reciprocity law. Greatest integer function [x]. The number of divisors and the sum of divisors of a natural number n (The function d (n) and  $\sigma$  (n)). <oebius function and Moebius inversion formula.

#### Section-IV (2 Questions)

De Moivre's theoreme and its applications.

Direct and inverse circular and hyperbolic functions. Logarithm of a complex quantity, Expansion of trigonometrical functions. Gregory's series. Summation of Series.

Note: The examiner is requested to set ten questions in all, selecting questions section wise as indicated in the syllabus. The candidates are required to altempt five questions selecting at least one question from each section.

- 1. L.N. Herstein. Topics in Algebra, Wiley Eastern Ltd., New Delhi, 1975.
- P.B. Bhattacharya, S.K. Jain and S.R. Nagpaul. First Course in Linear Algebra, Wiley Eastern. New Delhi. 1983.
- P.B. Bhattacharya. S.K. Jain and S.R. Nagpaul. Basic Abstract Algebra
- 4. H.S. Hall and S.R. Knight. Higher Algebra. H.M. Publications, 1994
- Shanti Narayan. Atext-book of Matrices.
- Chandrika Prasad. Text-Book on Algebra and Trigonometry and Theory of Equations. Pothishala Private Ltd., Allahabad.
- 7. S.L. Loney. Plane Trigonometry Part-II. Macmilan and Company, London.
- 8. R.S. Verma and K.S. Shukla. Text-Book on Trigonometry, Pothishala Pvt. Ltd., Allahabad.

#### BM 102: Calculus

Max. Marks: 26

Internal Assessment: 7

Time: 3 Hrs.

#### Section-I (3 Questions)

Definition of the limit of a function. Basic properties of limits. Continuous function and classification of discontinuities. Defferentiability. Successive differentiation. Leibnitz theorem. Meclaurin and Taylor series expansions. Asymptotes. Curvature. Tests for concavity and convexity. Points in inflexion. Multiple Points Tracing of Curves in Cartesian and polar coordinates.

#### Section - II (3 Questions)

Reduction formulae, Quadrature. Rectification. Volumes and surfaces of solids of revolution.

## Section - III (3Questions)

Exact differential equations. First order higher degree equations solvable for X, Y, P. Clairaut's form and singular solutions. Geometrical meaning of a differential equation. Orthogonal trajectories. Linear differential equations with constant

coefficients. Homogeneous Linear ordinary differential equations.

#### Section - IV (2 Questions)

Linear differential equations of second order. Transformation of the equation by changing the dependent variable / the independent variable. Method of variation of parameters.

## Ordinary simultaneous different equations.

**Note:** The examiner is requested to set ten questions in all selecting questions section wise as indicated in the syllabus. The candidates are required to attempt five questions selecting at least one question from each section.

- Differential & Integral Calculus by Shanti Narayan.
- Munary R. Spiegal Theory and Problems of Advanced Calculus, Schaum's outline series. Schaum, Publishing Co, New York.
- N. Piskunov. Differential and Integral Calculus. Peace Publishers, Moscow.
- Gorakh Prasad, Differential Calculus, Pothishala Pvt. Ltd., Allahabad.
- 5. Gorakh Prasad, Integral Calculus, Pothishala Pvt., Allahabad.
- 6. D.A. Murrary, Introductory Course in Differential Equations, Orient Longman (India), 1967.
- 7. E.A. Condington, An Introduction to Ordinary Differential Equations, Prentice, Hall of India, 1961.
- H.T.H. Piaggic, Elementary Treatise on Differential Equations and their Applications. C.B.S. Publisher & Distributors, Delhi, 1985.

#### BM 103: Vector Analysis and Geometry

Max. Marks: 27

Internal Assessment: 7

Time: 3 Hrs.

#### Section - I (2 Questions)

Scalar and vector product of three vectors. Product of four vectors:

Reciprocal Vectors. Victory differentiation. Gradient. Divergence and curl.

#### Section - II (2 Questions)

Vector integration, Theorems of Gauss. Green, Stokes and problems based on these.

#### Section - III (3 Questions)

General equation of second degree. Tracing of conics. System of conics. Confocal, conics. Polar equation of a conic. Sphere, Cone, Cylinder.

#### Section - IV (3 Questions)

Central Conicoids. Paraboloids. Plane Sections of Conicoids. Generating lines, Confocal Conicoids. Reduction of Second degree equations.

**Note:** The examiner is requested to set ten questions in all selecting questions section wise as indicated in the syllabus. The candidates are required to attempt five questions selecting at least one question from each section.

- Murrary R. Spiegel. Theory and Problems of Advanced Calculus, Schaum Publishing Company, New York.
- 2. Murrary R. Spiegel. Vector Analysis, Schaum Publishing Company, New York.
- N. Saran and S.N. Nigam, Introduction, to Vector Analysis,. Pothishala Pvt., Ltd. Allahabad.
- 4. Shanti Narayana, A Text Book of Vector Calculus, S. Chand & Co., New Delhi.
- S.L. Loney, The Elements of Coordinate Geometry, Macmillan and Company, London.
- Gorakh Prasad and H.C. Gupta, Text Book on Coordinate Geometry, Pothishala Pvt. Ltd., Allahabad.

### BM 103: Vector Analysis and Geometry

Max. Marks: 27

Internal Assessment: 7

Time: 3 Hrs.

#### Section - I (2 Questions)

Scalar and vector product of three vectors. Product of four vectors:

Reciprocal Vectors. Victory differentiation. Gradient. Divergence and curl.

#### Section - II (2 Questions)

Vector integration, Theorems of Gauss. Green, Stokes and problems based on these.

#### Section - III (3 Questions)

General equation of second degree. Tracing of conics. System of conics. Confocal, conics. Polar equation of a conic. Sphere, Cone, Cylinder.

#### Section - IV (3 Questions)

Central Conicoids. Paraboloids. Plane Sections of Conicoids. Generating lines, Confocal Conicoids. Reduction of Second degree equations.

**Note**: The examiner is requested to set ten questions in all selecting questions section wise as indicated in the syllabus. The candidates are required to attempt five questions selecting at least one question from each section.

- Murrary R. Spiegel. Theory and Problems of Advanced Calculus, Schaum Publishing Company, New York.
- Murrary R.Spiegel. Vector Analysis, Schaum Publishing Company, New York.
- N. Saran and S.N. Nigam, Introduction, to Vector Analysis,. Pothishala Pvt., Ltd. Allahabad.
- Shanti Narayana, A Text Book of Vector Calculus, S. Chand & Co., New Delhi.
- S.L. Loney, The Elements of Coordinate Geometry, Macmillan and Company, London.
- Gorakh Prasad and H.C. Gupta, Text Book on Coordinate Geometry, Pothishala Pvt. Ltd., Allahabad.

- R.J.T. Bell. Elementary Treatise on Coordinate Geometry of Three Dimensions. MacMillian India Ltd., 1994.
- 8. N. Saran and R.S. Gupta. Analytical Geometry of Three Dimensions, Pothishala Pvt. Ltd. Allahabad.
- 9. Shanti Narayan. Solid Geometry.

# 14. SCHEMES AND SYLLABUS FOR THE SUBJECT OF ENVIRONMENTAL STUDIES

The "Six month module syllabus for Environmental Studies for UG courses" supplied by the UGC for the subject was approved for adoption in the Universities of the State. The subject is to be taught in 1st year of the UG Course.

The subject of Environmental studies will be included as a qualifying paper in all UG Courses (including professional courses also) from the session 2004-05 and the students will be required to qualify the same otherwise the final result will not be declared and degree will not be awarded.

Since the module syllabus of Environmental Studies for UG Courses supplied by the UGC has been adopted in toto, the scheme of examination proposed by the UGC has been approved by the Vice-chancellor alongwith the syllabus of the course under section 11 (5) of KU Act. 1986 so that the same becomes operative from the session 2004-05.

Credit System: The core course will be awarded 4 credit.

Exams Pattern: In case of awarding the marks, the question paper should carry 100 marks. The structure of the question paper being:

Paper-I PART-A:

Short Answer Pattern

25 Marks

PART-B:

Essay Type with inbuilt choice

50 Marks

Paper-II PART-C:

Field Work (Practical)

25 Marks

Annual System: The examination of this compulsory qualifying subject of Environmental Studies in case of the DDE candidates will also be conducted by the Examination Branch of the University alongwith the annual examination of other theory papers of the DDE candidates of the respective UG streams. With regard to the Field Work (Practical), the DDE candidates will be required to submit a Report of Practical Assignment of around 20 pages neatly written/typed, duly bound by 30 March of the session which will be got evaluated by the Examination Branch of the University as in case or practical Assignment / Project Report Submitted by the DDE Candidate of other courses.

## Instructions for the Examiners:

Part-A Question 1 is compulsory and will contain ten short-answer type questions of 2.5 marks each covering the entire syllabus.

Part-B Eight essay type questions (with inbuilt Choice) will be set from the entire syllabus and the candidates will be required to answer any four of them. Each essay type question will be of the 12-1/2 marks.

#### PCP/Contact Classes:

The subject of Environmental Studies will also be taken up in the PCPs/Contact classes to be arranged by the University/Service Providers at their Study Centres / Study Centres in the affiliated colleges of the university with number of lectures at par with other subjects/papers of the respective courses.

Each candidate will be required to score minimum of 35% marks each in theory and Practical separately. The marks obtained in this qualifying paper will not be included in determining the percentage of marks/division obtained by them for the award of 'degree'. However, these will be shown in the detailed marks certificate of the subject.

The candidates, who will not be able to pass in the subject of Environmental Studies (Theory and/or Field Work / Practical) in 1st year will have to qualify the same by appearing in the examination of Environmental Studies in 2nd year or 3rd year thereafter by submitting a separate examination form and examination fee Rs. 501/as an ex-student as in the case of 'Reappear/'Compartment candidates. There will, however, be no supplementary examination in the subject of Environmental Studies.

# CORE MODULE SYLLABUS FOR ENVIRONMENTAL STUDIES FOR UNDER GRADUATE COURSES OF ALL BRANCHES OF HIGHER EDUCATION (AS APPROVED BY THE U.G.C.)

- Unit -1: The Multi disciplinary nature of environmental studies: Definition: Scope and importance. Need for public awareness.
- Unit -2: Natural Resources:

Renewable and non-renewable energy resources:

Natural resources and associated problems.

(a) Forest resources: use and over-exploitation, deforestation case studies. Timber extraction, mining, dams and their effects on forests and tribal people.

- (b) Water resources: use and over-utilization of surface and ground water, floods, drought, conflicts over water, dams: benefits and problems.
- (c) Mineral resources: use and exploitation, environmental effects of extracting and using mineral resources, case studies.
- (d) Food resources: World food problems, changes caused by agriculture and overgrazing, effects of modern agriculture, fertilizer-pesticide problems, water logging, salinity, case studies.
- (e) Energy resources: Growing energy needs, renewable and non renewable energy sources, use of alternate energy sources, Case studies.
- (f) Land resources: Land as a resource, land degradation, man induced landslides, soil erosion and desertification.
  - Role of an individual in conservation of natural resources.
  - Equitable use of resources for sustainable lifestyles.

#### Unit-3: Ecosystems

- Concept of an ecosystem.
- Structure and function of an ecosystem.
- Producers, consumers and decomposers.
- Energy flow in the ecosystem.
- Food chains, food webs and ecological pyramids.
- Introduction, types, characteristic features, structure and function of the following ecosystem:
  - a. Forest ecosystem
  - b. Grassland ecosystem
  - c. Desert ecosystem
  - d. Aquatic ecosystem (ponds, streams, lakes, rivers, oceans, estuaries).

#### Unit - 4 Biodiversity and its Conservation

- Introduction Definition: genetic, species and ecosystem diversity.
- Biogeographical classification of Indian.

- Value of biodiversity: consumptive use, productive use, social, ethical, aesthetic and option value.
- Biodiversity at global, National and local levels.
- India as a mega-diversity nation.
- Hot-spots of biodiversity.
- Threats to biodiversity: habitual loss, poaching of wildlife, man-wildlife conflicts.
- Endangered and endemic species of India.
- Conservation of biodiversity: In-situ and Ex-situ conservation of biodiversity.

## Unit-5: Environmental Pollution:

#### Definition

Causes, effects and control measures of:

- a. Air pollution
- b. Water pollution
- c. Soil pollution
- d. Marine pollution
- e. Noise pollution
- f. Thermal pollution
- g. Nuclear pollution
- Solid waste Management : Causes, effects and control measures of urban and industrial wastes.
- Role of an individual in prevention of pollution
- Pollution case studies
- Disaster management: floods, earthquake, cyclone and landslides.

## Unit-6: Social Issues and the Environment

From Unsustainable to Sustainable development.

- Urban problems related to energy.
- Water conservation, rain water harvesting, watershed management.
- Resettlement and rehabilitation of people; its problems and concerns, Case studies.
- Environmental ethics: Issues and possible solutions.
- Climate change, global warming, acid rain, ozone layer depletion, nuclear accidents and holocaust. Case studies.
- Wasteland reclamation
- Consumerism and waste products.
- Environment Protection Act.
- Air (Prevention and Control of Pollution) Act.
- Water (Prevention and Control of Pollution) Act.
- Wildlife Protection Act.
- Forest Conservation Act.
- Issue involved in enforcement of environmental legislation.
- Public awareness.

## Unit-7: Human Population and the Environment

- Population growth, variation among nations.
- Population explosion-family Welfare programme.
- Environmental and human health.
- Human Rights.
- Value Education.
- HIV/AIDS.
- Women and Child Welfare.
- Role of Information Technology in Environmental and human health.
- Case Studies.

## Unit-8: Field Work (Practical)

- Visit to a local area to document environmental assets-river/ forest/grasslands/hill/mountain.
- Visit to local polluted site-Urban/Rural/Industrial/Agricultural

- Study of common plants, insects, birds.
- Study of simple ecosystems-pond, river, hill slopes, etc.

## Six Months Compulsory core Module Course in Environmental Studies: For Undergraduates.

#### **Teaching Methodologies**

The Core Module Syllabus for Environmental Studies include class room teaching and field Work. The syllabus is divided into eight units: The first seven units will cover lectures to enhance knowledge skills and attitude to environment. Unit eight is based on field activities which will provide students first hand knowledge on various local environmental aspects. Field experience is one of the most effective learning tool for environmental concerns. This moves out of the scope of the next book mode of teaching into the realm of role learning in the field, where the teacher merely acts as a catalyst to interpret what the student observes or discovers in his/ her own environment. Field studies are as essential as class work and from an irreplaceable synergistic tool in the entire learning process.

Course material provided by UGC for class room teaching and field activities be utilized.

The Universities/Colleges can also draw upon expertise of outside resource persons for teaching purposes.

Environmental Core Module shall be integrated into the teaching programmes of all undergraduate courses.

#### Reference:

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- 3. Brunner, R.C. 1989. Hazardous Waste Incineration. McGraw Hill Inc 480p:
- 4. Clerk. B.S. Marine Pollution. Clandersonpross Oxford (TB).
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- 6. De A.K. Environmental Chemistry, Wiley Eastern Ltd.
- 7. Down to Earty. Centre for Science and Environment (R).
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- 11. Jadhav. H & Bhosale. R.M. 1995. Environmental Protection and Laws. Himalaya Pub. House. Delhi. 284p.
- Mccinney. M.L. & Schoch. R.M. 1996. Environmental Science Systems & Solutions Web enhanced edition., 639p.
- 13. Mhaskar, AK., Matter Hazardous, Techno-Science Publications (TB).
- 14. Miller, T.G. Jr,. Environmental Science, Wordsworth Publishing Co. (TB.)
- 15. Odum, B.P. 1971. Fundamentals of Ecology, WB. Saunders Co. USA 574P.
- Rao M.N. & Datta, AK. 1987. Waste Water Treatment. Oxford & IBH Publ. Co. Pvt. Ltd., 345p.
- 17. Sharma, B.K., 2001. Environmental, Chemistry. Goel Publ. House, Meerut.
- 18. Survey of the Environmental, the Hindu (M).
- Townsend C., Harper J. and Michael, Begon, Essentials of Ecology, Blackwell Science (TB).
- 20. Trivedi, R.K. Handbook of Environmental laws, Rules, Guidelines Compliances and Standards, Vol. I and II, Environ Media (R).
- 21. Trivedi, R.K. and P.K. Goel, Introduction to air Pollution, Techno-Science Publications (TB).
- 22. Wagner, K.D., 1998. Environmental Management, WB. Saunders Co., Philadelphia, USA, 499p.
  - (M) Magazine
  - (R) Reference
  - (TB) Textbook